



a town for a lifetime
IRONDEQUOIT *New York*

REGULAR TOWN BOARD MEETING

AUGUST 19, 2025

7:00 PM

AGENDA

08/14/2025 12:52 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERVISOR'S REMARKS & ANNOUNCEMENTS

PRESENTATION(S)

PROCLAMATION(S)

PUBLIC INPUT

FINANCIAL REPORT

APPROVAL OF MINUTES

July 14, 2025 Workshop Town Board Meeting Minutes

July 22, 2025 Regular Town Board Meeting Minutes

PUBLIC HEARINGS:

7:35 PM

08PH2025-2 On the matter of amending article VII of Chapter 222 of the code of the Town of Irondequoit relating to installation of No Left Turn Signs

08PH-1 **Resolution** Approving an amendment to Article VII of Chapter 222 of the Code of the Town of Irondequoit relating to the installation of no left turn signs

7:36 PM

08PH2025-2 On the matter of a proposed Local Law to Amend the Historic Preservation Local Law of the Town of Irondequoit

08PH-2 Resolution Adopting a Local Law regarding a Text amendment to Chapter 236 of the Code of the Town of Irondequoit

7:37 PM

08PH2025-3 On the matter of a proposed Local Law to Amend Town Code Chapter 235 regarding Short Term Rentals

ITEM(S) FOR BOARD ACTION:

Comptroller:

08A2025-1 Resolution Authorizing the annual audit of the Town Courts

08A2025-2 Resolution Authorizing the use of fund balance for stenographer services for Justice Court

Courts:

08A2025-3 Resolution Authorizing Grant Application from the Justice Court Assistance Program

Police:

08A2025-4 Resolution Authorizing the Acceptance of a Monetary Gift from the 50/50 raffle at the Classic Car Cruise-In for the Officer Wellness Program within the Irondequoit Police Department

08A2025-5 Resolution Authorizing attendance to Effective Fitness Combative Training

08A2025-6 Resolution Authorizing the Acceptance of Monetary Gifts from National Night Out Dunk Tank and Anonymous Donations for the Officer Wellness Peer Support Program within the Irondequoit Police Department

Public Works:

08A2025-7 Resolution Declaring certain equipment surplus property

Town Clerk:

08A2025-8 Resolution Approving the Special Event License for Fleet Feet/YellowJacket Racing Rochester Half Marathon and 5K Run

Upcoming Meetings:

WORKSHOP MEETING	September 8, 2025	@ 4PM
REGULAR TOWN BOARD MEETING	September 16, 2025	@ 7PM
WORKSHOP MEETING	October 13, 2025	@ 4PM

EXPENSES

Fund	Original Budget	Amended Budget	Cumulative, Year to Month End			Percent of Year Elapsed	Percent of Budget Spent & Enc'brd
			Expended	Encumb'd	Available Balance		
			16,956,951				
A001 General (includes cemetery)	27,425,985	28,228,747	15,494,243	1,462,708	11,271,796	58.3%	60.1%
percent of amended budget			54.9%	5.2%	39.9%		
L005 Library	2,912,281	2,912,339	1,703,180	6,207	1,202,952	58.3%	58.7%
percent of amended budget			58.5%	0.2%	41.3%		
DA21 Highway # 1, Road Impvts.	3,678,544	3,699,860	2,285,723	921,635	492,502	58.3%	86.7%
percent of amended budget			61.8%	24.9%	13.3%		
DA23 Highway # 3, Equipment Maint.	1,165,260	1,186,711	674,423	108,166	404,121	58.3%	65.9%
percent of amended budget			56.8%	9.1%	34.1%		74.4%
DA24 Highway # 4, ROW / Winter	1,136,861	1,174,587	407,974	110,852	655,761	58.3%	44.2%
percent of amended budget			34.7%	9.4%	55.8%		
SS31 Consolidated San. Sewer Dist.	3,952,116	4,210,611	1,742,953	349,537	2,118,121	58.3%	49.7%
percent of amended budget			41.4%	8.3%	50.3%		
SD38 Stormwater Drainage Dist.	983,012	985,534	293,790	44,343	647,402	58.3%	34.3%
percent of amended budget			29.8%	4.5%	65.7%		
SS32 Bayshore Blvd Sewer District	9,365	9,365	0	0	9,365	58.3%	0.0%
percent of amended budget			0.0%	0.0%	100.0%		
SS36 LaSalle Landing Sewer District	136	136	272	0	-136	58.3%	200.0%
percent of amended budget			200.0%	0.0%	-100.0%		
SS39 Rock Beach San. Sewer Dist.	7,698	7,698	249	0	7,449	58.3%	3.2%
percent of amended budget			3.2%	0.0%	96.8%		
SS40 Orland Road San. Sewer Dist.	16,524	16,524	1,262	0	15,262	58.3%	7.6%
percent of amended budget			7.6%	0.0%	92.4%		
SW51 Sea Breeze Water District	1,257,191	1,257,191	675,290	0	581,901	58.3%	53.7%
percent of amended budget			53.7%	0.0%	46.3%		
SL71 - SL98 Lighting Districts	21,330	21,330	50,096	0	-28,765	58.3%	234.9%
percent of amended budget			234.9%	0.0%	-134.9%		
TOTAL	42,566,303	43,710,633	23,329,456	3,003,447	17,377,730	58.3%	60.2%
			26,332,903				
Percent of Amended Budget Spent			53.4%				
Percent of Amended Budget Encumbered				6.9%			
Total Percent Spent & Encumbered							60.2%
Tax Levy Sensitive	36,328,432	37,211,745	20,565,816	2,609,568	14,036,361	58.3%	62.3%
Total Spent + Encumbered		23,175,384	55.3%	7.0%	37.7%		62.3%

REVENUES

Fund	Original Budget	Amended Budget	Cumulative Receipts Through This Month	Balance to be Received	Percent of Real Estate Tax	Percent of Year Elapsed	Percent of Revenue Received
A001 General:							
Real Estate Tax (A001-410010)	13,010,649	13,010,649	13,010,649	0	67.2%		100.0%
Payment In Lieu of Tax (A001-410811/12)	283,641	283,641	300,505	-16,864			105.9%
Sales Tax (A001-411200)	7,000,000	7,000,000	1,175,714	5,824,286			16.8%
Per Capita State Aid (A001-430010)	613,283	613,283	0	613,283			0.0%
Mortgage Tax (A001-430050)	990,000	990,000	173,179	816,821			17.5%
Interest Earnings (A001-424010)	33,000	33,000	101,610	-68,610			307.9%
Franchise Cable TV (A001-411700)	604,000	604,000	-3,320	607,320			-0.5%
Recreation Program Fees (A001-420010)	765,000	765,000	618,761	146,239			80.9%
Cemetery Revenues(A001-421900/426650)	167,000	167,000	88,394	78,606			52.9%
Fines & Bail Forfeitures (A001-426100)	101,000	101,000	47,416	53,584			46.9%
Other Sources of Revenue	2,358,412	2,434,433	1,261,832	1,172,601			51.8%
Appropriated Fund Balance	1,500,000	1,500,000	1,500,000	0			
Total, Revenue & Fund Balance	27,425,985	27,502,006	18,274,741	9,227,265		58.3%	66.4%

Fund	Original Budget	Amended Budget	Cumulative Receipts as of This Month	Balance to be Received	Percent of Real Estate Tax	Percent of Year Elapsed	Percent of Revenue Received
L005 Library							
Real Estate Tax	2,793,421	2,793,421	2,793,421	0	14.4%		100.0%
Other Sources of Revenue	118,860	118,860	62,767	56,093			52.8%
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	2,912,281	2,912,281	2,856,188	56,093		58.3%	98.1%
DA21, DA23, DA24 Highway Funds							
Real Estate Tax	3,562,155	3,562,155	3,562,155	0	18.4%		100.0%
All Other Sources	1,918,510	1,918,510	658,676	1,259,834			34.3%
Appropriated Fund Balance	500,000	500,000	500,000	0			
Total, Revenue & Fund Balance	5,980,665	5,980,665	4,720,831	1,259,834		58.3%	78.9%
SS31 Consolidated San. Sewer District							
Sewer Service Charges	3,449,180	3,449,180	3,449,180	0			100.0%
Other Sources of Revenue	152,936	152,936	23,304	129,632			15.2%
Appropriated Fund Balance	350,000	350,000	350,000	0			
Total, Revenue & Fund Balance	3,952,116	3,952,116	3,822,484	129,632		58.3%	96.7%
SD38 Stormwater Drainage District							
District Service Charges	970,012	970,012	970,012	0			100.0%
Other Sources of Revenue	13,000	13,000	3,250	9,750			25.0%
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	983,012	983,012	973,262	9,750		58.3%	99.0%
SS32 Bayshore Blvd Sewer District							
District Capital Charges	9,365	9,365	9,365	0			100.0%
Other Sources of Revenue	0	0	0	0			#DIV/0!
Total Revenue	9,365	9,365	9,365	0		58.3%	100.0%
SS36 LaSalle Landing Sewer District							
District Capital Charges	136	136	136	0			100.0%
Other Sources of Revenue	0	0	-26	26			#DIV/0!
Total Revenue	136	136	110	26		58.3%	81.1%
SS39 Rock Beach San. Sewer District							
District Capital Charges	7,698	7,698	7,698	0			100.0%
Other Sources of Revenue	0	0	-22	22			#DIV/0!
Total Revenue	7,698	7,698	7,676	22		58.3%	99.7%
SS40 Orland Road San. Sewer District							
District Capital Charges	16,524	16,524	16,524	0			100.0%
Other Sources of Revenue	0	0	151	-151			#DIV/0!
Total Revenue	16,524	16,524	16,675	-151		58.3%	100.9%
SW51 Sea Breeze Water District							
District Real Estate Tax	43,425	43,425	43,425	0			100.0%
Other Sources of Revenue	1,213,766	1,213,766	636,988	576,778			52.5%
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	1,257,191	1,257,191	680,413	576,778		58.3%	54.1%
SL71 - SL98 Lighting Districts							
District Real Estate Tax	21,330	21,330	21,330	0			100.0%
Other Sources of Revenue	0	0	4,488	-4,488			
Appropriated Fund Balance	0	0	0	0			
Total, Revenue & Fund Balance	21,330	21,330	25,818	-4,488		58.3%	121.0%
Summary of Revenues and Appropriated Fund Balances							
Real Estate Tax	19,366,225	19,366,225	19,366,225	0	100.0%		100.0%
Special District Real Estate Tax	64,755	64,755	64,755	0			100.0%
Sanitary Sewer Service Charges	3,482,903	3,482,903	3,482,903	0			100.0%
Stormwater District Service Charges	970,012	970,012	970,012	0			100.0%
Other Sources of Revenue	16,332,408	16,408,429	5,153,668	11,254,761			31.4%
TOTAL	40,216,303	40,292,324	29,037,563	11,254,761		58.3%	72.1%
Appropriated Fund Balance	2,350,000	2,350,000	2,350,000	0			100.0%
Grand Total, Revenues and Appropriated Fund Balance	42,566,303	42,642,324	31,387,563	11,254,761			73.6%

Town Board Meeting Notes

The financial results for the Town as of July 31, 2025: total expenses—actual as well as encumbered—are \$26,333k or 60.2% of budget which is slightly above the 58.3% of the year that has elapsed. The breakdown is: \$23,329k for actual expenses and \$3,003k for encumbrances. Encumbrances are 6.9%— as departments are continuing to commit to services and supplies for the remainder of the year.

General Fund expenses are close to budget at 60.1% or \$16,957k. The split here is: actual expenditures - \$15,494k and encumbered expenses – \$1,463k.

Jointly, the highway funds' expenses are higher than the percent of the year that has elapsed at 74.4% or \$4,509k. Actual expenses within the highway funds are 55.6% of budget (\$3,368k) and encumbrances account for remaining 18.8% (\$1,141k). These costs are typically driven by salt, fuel, roadwork and paving services and materials such as oil and stoning and asphalt, as well as equipment parts.

Expenditures in the Library are 58.7% of budget at \$1,709k. Included in this amount is a bond payment for principal and interest for the Consolidated Library.

Sewer Fund expenses of \$2,092k equate to 49.7% of budget.

Expenses in Stormwater Drainage total \$338k—34.3% of budget.

Revenue received in the General Fund is \$18,275k or 66.4% of budget. Real estate taxes are \$ 13,011k have been collected. Other revenues recorded include Payments In Lieu Of Taxes are \$301k (105.9% of budget), two months of Sales Tax of \$1,176k (16.8%), interest on earnings \$102k (307%), and recreation program fees of \$619k

(80.9%). 2nd quarter sales tax receipts are anticipated in August. Other major revenue items are expected later in the year include Franchise fees and Aid and Incentives for Municipalities (AIM).

Regarding the entire Town: \$31,388 or 73.6% of revenue and appropriated fund balance has been received to-date; approximately \$19,366k is real estate tax.

At the end of July, the Library received \$2,856k or 98.1% of its budgeted revenue.

78.9% or \$4,721k has been received in the collective Highway funds.

Sewer has received revenue of \$3,822k—96.7% of that fund's budget.

Stormwater Drainage has recognized \$973k—99% of budgeted revenue.

In addition, American Rescue Funds(\$22,455k) have been fully allocated to projects.

Roughly \$20,156k (89.7%) has been expended to date on various projects (McAvoy turf and other various playground retrofits, columbarium construction, sewer and drainage improvements, IT projects and equipment). An additional \$751k (3.3%) is encumbered. American Rescue Plan funding must be fully expended in full no later than December 31, 2026.

This concludes my financial report for the month of July 2025.

At a workshop meeting of the Town Board of the Town of Irondequoit, held in the Broderick Room at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 14th day of July 2025 at 4:00 P.M, there were:

PRESENT:	Supervisor	Andraé Evans
	Town Board Member	Ann Cunningham
	Town Board Member	Grant Malone
	Town Board Member	John Perticone
	Deputy Town Supervisor	Peter Wehner
	McConville Considine Cooman & Morin PC	Attorney for the Town

Others in attendance included Chief Scott Peters, Planning and Zoning Coordinator Michelle Nichols, Director of Community Services Bill Lang, Director of Recreation Shannon Grieve, Comptroller Diana Marsh, Commissioner of Public Works Erin Magee, Court Clerk Kim Kimble and Town Clerk Latasha Elder.

Supervisor Evans called the meeting to Order and Pledge was said. Ground rules and emergency guidelines were stated. Town Clerk Latasha Elder called Roll.

SUPERVISOR'S REMARKS: Supervisor Evans thanked everyone who pitched in for the 4th of July event to make it a success. Answered questions regarding artist that took pictures for the Town. Photos cannot be used for campaigning. Photos are available to all Town residents. Photos were a gift to the Town from the Supervisor.

PRESENTATION:

Brief presentation from Chief Peters regarding a victim's assistance grant that was applied for through New York State. Paula Pena gave more information regarding why a victim's advocate is needed here in the Town.

DEPARTMENT HEAD UPDATES:

Commissioner of Public Works Erin Magee: Oakview paving first section completed. Glen Haven paving and curbing done. Tuesday, July 15th, 2025 from 5pm-7pm at St Paul Exempts Hall, Monroe County will be holding an Open House regarding the reconstruction of Thomas Ave. Spoke about residents in Town that no longer have garbage service. The Town's parks trail maps are completed. They will be on website shortly. Solar panel and EV charging stations replacement projects have been started.

Director of Community Development Bill Lang: Busy season. Heighted code complaints and building applications. Also discussed grant applications, Short-term rentals and age-friendly communities. 95 Lake Bluff demolition set for July 29th. Looking for a replacement to oversee the IHIPP program. Partnerships with professional fire departments in Town has gotten underway.

Director of Recreation Shannon Grieve: Huge thank you to everyone that participated in supporting the July 4th events. Day Camps are currently taking place. Reminder regarding Thursday evening weekly markets. Classic Car Cruise-in to be held on July 27th, 2025 from 11-3 p.m. at Town Hall Campus. Hoochenanny Festival at Camp Eastman from August 8th through the 10th. Back to School Bash August 16th from 11am-2pm at the ICC.

Court Clerk Kim Kimble: Scanning project is in its final stages. Applying for the 2026 grant.

Chief Scott Peters: First auction held in impound lot was a success. Teen Academy is coming up in the next two weeks. National Night Out will be held on the first Tuesday of August. Hoochenanny Festival will have IPD presence there.

Town Clerk Latasha Elder: Business as usual.

Town Board Member Cunningham: Library running smoothly. Concerns about cuts at the Federal level.

Comptroller Diana Marsh: Gearing up for the 2026 budget season. Finishing up CDBG consolidated plan.

Attorney for the Town: Primary task has been to draft Short-Term Rental documents. Starting to have office hours on the second Wednesday of every month.

FINANCIAL REPORT: The report was read by Comptroller Marsh and will be reviewed and voted on at the next Regular Town Board meeting to be held on July 22, 2025.

REVIEW OF AGENDA ITEMS FOR THE JULY 22, 2025 REGULAR TOWN BOARD MEETING:

Each department that submitted resolutions for approval of the Town Board reviewed those resolutions with the Board.

ITEMS FOR BOARD ACTION:

07WS2025-1 RESOLUTION AUTHORIZING THE APPOINTMENT OF DEPUTY COURT CLERK

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Wehner**, the resolution was adopted **approving the appointment of Megan Sweeney to the title of Deputy Court Clerk.**

UPON VOTING

MOTION WAS UNANIMOUSLY APPROVED

Resolution No. 2025-135

07WS2025-2 RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING OF ONE BUCKET TREE TRUCK FOR THE BUREAU OF PUBLIC WORKS

On a motion made by Councilmember **Malone**, seconded by Councilmember **Wehner**, the resolution was adopted **approving capital lease financing for one 2025 International 70' Bucket Tree Truck.**

UPON VOTING

MOTION WAS UNANIMOUSLY APPROVED

Resolution No. 2025-136

07WS2025-3 RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2025 BUDGET

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the 2025 budget to increase revenues and expenditures equally (\$4,500) to fund increased interpreter demand for the Town of Irondequoit Court.**

UPON VOTING

MOTION WAS UNANIMOUSLY APPROVED

Resolution No. 2025-137

OPEN DISCUSSION TOPICS:

Resolution designating the Town as an age-friendly community was discussed and will be added to the agenda for the Regular Town Board meeting.

Next Town Board Meetings were stated by the Supervisor.

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Malone**, the Workshop Meeting was adjourned at 5:36 p.m.

UPON VOTING

MOTION WAS UNANIMOUSLY APPROVED

Respectfully submitted by



Latasha Elder, Town Clerk

REGULAR TOWN BOARD MEETING MINUTES JULY 22, 2025 091

Regular Town Board Meeting of the Town Board of the Town of Irondequoit, held in the Broderick Room at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the **22nd day of July 2025** at 7:00 P.M., local time, there were:

<u>PRESENT:</u>	Supervisor	Andraé Evans
	Town Board Member	Ann Cunningham
	Town Board Member	John Perticone
	Deputy Supervisor	Peter Wehner
	Attorney for the Town	McConville Considine Cooman & Morin PC

<u>ABSENT:</u>	Town Board Member	Grant Malone
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Others in attendance included Planning and Zoning Coordinator Michelle Nichols, Director of Recreation Shannon Grieve, Commissioner of Public Works Erin Magee, Assistant to the Comptroller Rick Checchi, Chief of Police Scott Peters, Director of Human Resources Jason Vinette, Assessor Dan Stanford, Chief of Staff Kimberly Miranda, Director of the Library Greg Benoit, Director of Community Services Bill Lang and Town Clerk Latasha Elder.

Supervisor Evans called the meeting to order, and the Pledge was said. Emergency exit procedures and ground rules for public input were stated. Town Clerk Latasha Elder called Roll.

SUPERVISOR COMMENTS:

PRESENTATIONS:

Christopher Brandt provided a memorial statement in memory of former Town Historian Patricia Wayne, who recently passed away.

Greg Benoit, along with Tamara Denysenko, did a brief presentation on the USA/Ukraine partnership on a Student Book project. Board members were presented with copies of the book.

PUBLIC INPUT:

Glenna Chance, 85 Andrea Lane – voiced concerns regarding illegal fireworks in the Town

Richard Barone, 154 Allwood Dr. – voiced concerns regarding wrong Town assessments

Nick Arnold, 158 Schnackel – voiced concerns regarding the proposed Local Law on Short-Term Rentals in Town

Helen Elam, 4879 Culver Road – voiced concerns regarding the proposed Local Law on Short-Term Rentals in Town

Ben MacAntalle, 4879 Culver Road – voiced concerns regarding the proposed Local Law on Short-Term Rentals in Town

Jenn Suba, 425 Rock Beach – voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Christine Smith Dell, 31 Schnackel Dr. – voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Miranda Kich, 68 Schnackel Dr. – voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Mark Halldow, 39 Schnackel Dr., voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Ray Arnold, 880 Manitou Road, - voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Brian Kick, 68 Schnackel Dr. – voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Rachel Gordon, 140 Superior – voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

Marsha Enright, 75 Clay Ave – voiced concerns regarding the proposed Local Law on Short-Term rentals in the Town

FINANCIAL REPORT:

The 2025 financial results as of June 30th: The Town's total expenses of \$22,204k represent 51.9% of budget and are slightly higher than the 50% of the year that has elapsed. Of the total expenses, \$19,591k are actual expenses equating to 45.8% of budget while encumbrances of \$2,613k make up the remaining 6.1%. Encumbrances represent commitments for services, supplies, and commodities that will be needed during the year.

The General Fund expenses are slightly above budget at 51.2% or \$14,163k. The actual expenditures are \$13,075k; and encumbrances are \$1,088k (3.9% of budget). Included in the General Fund encumbrances are attorney fees; and contracted expenses throughout the Town, including EMS services.

Collectively, the expenses in the Highway funds of \$4,092k are higher than the 50% of the year that has elapsed at 68.4%. Actual expenses within the highway funds are \$2,725k and encumbrances of \$1,367k (22.8%). Encumbrances within the Highway funds include paving materials & services and oil & stoning materials, fuel and surface treatment (salt).

Expenditures in the Library are close to budget at \$1,486k or 51.0%. Included in the expenses are serial bond payments for the Library facility.

The Sewer Fund expenses of \$1,574k are at 39.8% of budget. Actual expenses equate to \$1,468k and encumbrances of \$106k (2.7%) account for the remainder.

Expenses in Stormwater Drainage are approximately 30% of budget-a total of \$293k. Actual expenses are \$246k (25.0%) while encumbrances account for 4.8%.

Town-wide expenses are on par with the 50% of the year elapsed at 51.9% (\$22,204k) of budget. Actual expenses (excluding encumbrances) are 45.8% of budget for the Town. The three major Funds-General, Consolidated Highway and the Sewer Fund actual expenses are also below budget. Actual General Fund expenditures equate to 47.3% of budget, while the Highway and Sewer actual expenses are 45.6% and 37.1% respectively.

The General Fund has received revenue of \$18,099k-65.9% of budget. At the end of June, 100% of Real Estate Tax of \$13,011k had been collected. 105.9% of Payment In Lieu Of Tax revenue is in; an additional \$25k is due in October. Two months of Sales Tax, totaling \$1,176k or 16.8%, has been

received to-date; other major revenue sources such as Franchise Cable Fees, Mortgage Tax and AIM payments are due later in the year.

The total Town revenue and appropriated fund balance for the 1st half of the year equate to \$30,862k or 72.4%. Real Estate Taxes across funds are \$19,366k .

At month-end, the Library had recorded revenue of \$2,843k - 97.6%. 78.3% or \$4,681k of revenue has been verified by the Highway funds. The Sewer Fund has documented \$3,822k (96.7%) of revenue. Stormwater Drainage has received 99.0% of its budgeted revenue-\$973k.

Page 3 of this report presents the second quarter year-to-date summary and comparison to the prior 6 years. Regarding expenditures by Fund-which are included on the top third of the page: The percentage of total budget spent and encumbered is 51.9%, which is comparable with previous years.

The middle third of the page contains the relevant Sources of Revenue for the General Fund and the bottom third of the page are year-to-date revenue comparisons of the other Funds with the last line reflecting the total collective revenue and fund balance for the Town. The 2025 General Fund revenue of 65.9% is on par with prior years as is the town-wide revenue of 72.4%. Fluctuations occur year-to-year due to timing of cash receipts.

This concludes the financial report for the month of June 2025.

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Perticone**, the financial report was approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

APPROVAL OF MINUTES:

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the June 9, 2025 Workshop Town Board Meeting minutes were approved.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the June 17, 2025 Regular Town Board Meeting minutes were approved.

REGULAR TOWN BOARD MEETING MINUTES JULY 22, 2025**094**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

PUBLIC HEARINGS:**7:35 pm****07PH2025-1 On the matter of rezoning 31 Dozier Lane, Tax ID: 092.17-1-85 from R-1 Residential District to RRPDD-Ridge Road Planned Development District**

On a motion made by Councilmember **Cunningham** and seconded by Councilmember **Wehner**, the public hearing was opened at 7:36pm.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Michelle Nichols gave a brief explanation and John Sciarabba from Land Tech gave more information regarding the rezoning.

Public Hearing Input:

Lyn Parson, 272 Sandoris Circle – voiced concerns regarding the matter of rezoning 31 Dozier Lane

Richard Barone, 154 Allwood Dr – voiced his thoughts on who should be the lead agency on this project

Patricia Lawler, 26 San Rose Dr. – voiced concerns regarding the matter of rezoning 31 Dozier Land

Clifford Milligan, 225 Sandoris Circle – voiced concerns regarding the matter of rezoning 31 Dozier Lane

Kate Hubbards, 302 Sandoris Circle – voiced strong opposition of the rezoning of 31 Dozier Lane

Nate Palmerand, 328 Sandoris Circle – voiced concerns about the rezoning of 31 Dozier Lane

John Sciarabba of Land Tech addressed some of the concerns that were voiced by residents.

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the public hearing was closed at 8:10pm.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

07PH-1 RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW ACT COMPLIANCE IN THE MATTER OF REZONING 31 DOZIER LANE, TAX ID: 092.07-1-85 FROM R-1 RESIDENTIAL TO RRPDD – RIDGE ROAD PLANNED DEVELOPMENT DISTRICT

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **authorizing the adoption of a Negative Declaration for the Application in the form attached hereto as Attachment A and made a part hereof and determining that no Environmental Impact Statement is required and the Supervisor shall file the Negative Declaration, along with this Resolution, with the Town Clerk.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No. 2025-138

07PH-2 RESOLUTION APPROVING AN APPLICATION ON THE MATTER OF REZONING 31 DOZIER LANE FROM R-1 RESIDENTIAL TO RRPDD – RIDGE ROAD PLANNED DEVELOPMENT DISTRICT

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving an application on the matter of rezoning 31 Dozier Lane from R-1 Residential to RRPDD – Ridge Road Planned Development District.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-139

7:36 pm

07PH2025-2 On the matter of rezoning 1776, 1750, 1732, 1720 & 1710 Hudson Ave from R-1 Residential & M-Manufacturing Districts to R-5 Residential District

On a motion made by Councilmember **Wehner** and seconded by Councilmember **Cunningham**, the public hearing was opened at 8:13 pm.

REGULAR TOWN BOARD MEETING MINUTES JULY 22, 2025**096**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Michelle Nichols gave a brief description of the rezoning and John Sciarabba of Land Tech gave more information regarding the rezoning.

Public Hearing Input:

Marketa Nesbitt, voiced concerns regarding the daycare and families that are located on the properties

Fran Braco, 151 Floral Dr. – voiced concerns regarding the rezoning of the parcels in question on Hudson Ave

Richard Barone, 154 Allwood Dr. - voiced concerns regarding the rezoning of the parcels in question located on Hudson Ave

John Sciarabba addressed the concerns of the residents

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the public hearing input was closed at 8:37pm.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

07PH-3 RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW ACT COMPLIANCE IN THE MATTER OF REZONING 1776, 1750, 1732, 1720 & 1710 HUDSON AVENUE FROM R-1 RESIDENTIAL & M-MANUFACTURING DISTRICTS TO R-5 RESIDENTIAL DISTRICT

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **approving the requested rezoning and adopting said Local Law 5 of 2025 amending the Official Zoning Map of the Town of Irondequoit to rezone 1776, 1750, 1732, 1720 and 1710 Hudson Avenue.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No. 2025-140

**07PH-4 RESOLUTION APPROVING AN APPLICATION ON THE
MATTER OF REZONING 1776, 1750, 1732, 1720 & 1710 HUDSON
AVENUE FROM R-1 RESIDENTIAL & M-MANUFACTURING
DISTRICTS TO R-5 RESIDENTIAL DISTRICT**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **authorizing the adoption of said Local Law 5 of 2025 amending the Official Zoning Map of the Town of Irondequoit to rezone 1776, 1750, 1732, 1720 and 1710 Hudson Avenue in the R-1 Residential District and M-Manufacturing District to R-5 Residential District and the Town Clerk shall enter said Local Law in the minutes and give notice to the Secretary of State.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-141

ITEMS FOR BOARD ACTION:

Appointments:

**07A2025-1 RESOLUTION AUTHORIZING THE APPOINTMENT OF THREE
FULL-TIME LABORERS IN THE IRONDEQUOIT PUBLIC WORKS
DEPARTMENT**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the appointment of Evan Vinci, Jack Nichols and Andrew Martinez as full-time Laborers.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-142

**07A2025-2 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF
A DRAFTING TECHNICIAN**

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the permanent appointment of Christopher Brett to the title of Drafting Technician.**

REGULAR TOWN BOARD MEETING MINUTES JULY 22, 2025**098**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution No.: 2025-143***07A2025-3 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF AN OFFICE CLERK III**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the permanent appointment of Zachary Brooks to the title of Office Clerk III.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution No.: 2025-144***07A2025-4 RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF A SENIOR DISPATCHER**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the permanent appointment of Rebecca McLean to the title of Senior Dispatcher.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution No.: 2025-145***Community Development:****07A2025-5 RESOLUTION CALLING FOR A PUBLIC HEARING ON A PROPOSED LOCAL LAW TO AMEND THE HISTORIC PRESERVATION LAW OF THE TOWN OF IRONDEQUOIT**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **scheduling a Public Hearing for this proposed Local Law on August 19, 2025.**

REGULAR TOWN BOARD MEETING MINUTES JULY 22, 2025**099**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution No.: 2025-146***07A2025-6 RESOLUTION FOR LABELLA ASSOCIATES TO ASSIST WITH A COMPETITIVE NEW YORK FORWARD GRANT APPLICATION**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **agreeing to move forward with the application and utilizing the services of LaBella Associates.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution No.: 2025-147***07A2025-7 RESOLUTION AUTHORIZING THE CALLING OF A PUBLIC HEARING ON A PROPOSED LOCAL LAW TO AMEND TOWN CODE CHAPTER 235 REGARDING SHORT-TERM RENTALS**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **scheduling a Public Hearing on this matter for August 19, 2025.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

*Resolution No.: 2025-148***Comptroller****07A2025-8 RESOLUTION AUTHORIZING AN AGREEMENT WITH LIFESPAN OF GREATER ROCHESTER, INC. FOR THE "HOME SAFE HOME FOR SENIORS" PROGRAM OF SUPPORT SERVICES TO THE ELDERLY AS APPROVED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT DURING AUGUST 1, 2025 THROUGH JULY 31, 2026**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the Supervisor to enter into an agreement with Lifespan of Greater Rochester, Inc.**

Inc. for non-medical home support services to elderly residents of Irondequoit as approved through the Community Development Block Grant during the grant period from August 1, 2025 through July 31, 2026 in the amount of \$15,000.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-149

07A2025-9 RESOLUTION AUTHORIZING AN AGREEMENT WITH LIFESPAN OF GREATER ROCHESTER, INC. FOR TRANSPORTATION SERVICES TO THE ELDERLY AS APPROVED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT DURING AUGUST 1, 2025 THROUGH JULY 31, 2026

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the Supervisor to enter into an agreement with Lifespan of Greater Rochester, Inc. for transportation services to the elderly residents of Irondequoit as approved through the Community Development Block Grant During August 1, 2025 through July 31, 2026.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-150

07A2025-10 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE IRONDEQUOIT COMMUNITY CUPBOARD TO PROVIDE HEALTHY FOOD CHOICES TO LOW-INCOME RESIDENTS AS APPROVED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT DURING AUGUST 1, 2025 THROUGH JULY 31, 2026

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Supervisor to enter into an agreement with the Irondequoit Community Cupboard to provide healthy food choices to low-income persons in the Town as approved through the Community Development Block Grant during August 1, 2025 through July 31, 2026 in the amount of \$25,045.**

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UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-151

07A2025-11 **RESOLUTION AUTHORIZING AN AGREEMENT WITH THE HOUSING COUNCIL AT PATHSTONE FOR HOUSING COUNSELING SERVICES TO LOW- AND MODERATE-INCOME RESIDENTS AS APPROVED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT DURING AUGUST 1, 2025 THROUGH JULY 31, 2026**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Supervisor to enter into an agreement with the Housing Council at PathStone for services pertaining to housing and home ownership to low- and moderate-income residents of Irondequoit as approved through the Community Development Block Grant during the grant period from August 1, 2025 through July 31, 2026 in the amount of \$27,135.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-152

07A2025-12 **RESOLUTION AUTHORIZING AN AGREEMENT WITH THE CATHOLIC FAMILY CENTER FOR NON-MEDICAL HOME SUPPORT SERVICES TO THE ELDERLY AS APPROVED THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT DURING AUGUST 1, 2025 THROUGH JULY 31, 2026**

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the Supervisor to enter into an agreement with the Catholic Family Center for non-medical home support services to elderly residents of Irondequoit as approved through the Community Development Block Grant during the grant period from August 1, 2025 through July 31, 2026 in the amount of \$27,000.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-153

Public Works:

07A2025-13 RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING AGREEMENT WITH M&T BANK FOR ONE BUCKET TREE TRUCK FOR THE BUREAU OF PUBLIC WORKS

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the Supervisor to negotiate, enter into, execute and deliver the Lease.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-154

07A2025-14 RESOLUTION AUTHORIZING THE USE OF FUND BALANCE FOR EMERGENCY CLEAN UP AT THE PUBLIC SAFETY BUILDING

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the use of fund balance in an amount not to exceed \$50,000 for the remediation efforts in the Public Safety Building.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-155

07A2025-15 RESOLUTION AUTHORIZING THE USE OF FUND BALANCE FOR REPLACEMENT OF AIR HANDLER UNIT AT THE PUBLIC SAFETY BUILDING

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **authorizing the use of fund balance in an amount not to exceed \$158,000 for the replacement of the air handler unit at the Public Safety Building.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-156

Police

07A2025-16 RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MONETARY GIFT FROM RIDGE DONUT FOR THE OFFICER WELLNESS PROGRAM WITHIN THE IRONDEQUOIT POLICE DEPARTMENT

On a motion made by Councilmember **Perticone**, seconded by Councilmember **Cunningham**, the resolution was adopted **granting authority to the Supervisor to execute any and all documents related to this gift in a format approved by the Town Attorney.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-157

07A2025-17 RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MONETARY GIFT FROM ITALEO INC. FOR THE OFFICER WELLNESS PROGRAM WITHIN THE IRONDEQUOIT POLICE DEPARTMENT

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Perticone**, the resolution was adopted **granting authority to the Town Supervisor to execute any and all documents related to this gift in a format approved by the Town Attorney.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-158

07A2025-18 RESOLUTION AUTHORIZING ACCEPTANCE OF NEW YORK STATE OFFICE OF VICTIM SERVICE GRANT IN THE AMOUNT OF UP TO \$76,346.74 FOR THE YEARS 2025-2028

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **accepting the Grant funding under the 2025 OVS VOCA Victim Assistance Program for the years 2025-2028.**

REGULAR TOWN BOARD MEETING MINUTES JULY 22, 2025**104**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-159

07A2025-19 **RESOLUTION CALLING FOR A PUBLIC HEARING TO AMEND
ARTICLE VII OF CHAPTER 222 OF THE CODE OF THE TOWN OF
IRONDEQUOIT RELATING TO INSTALLATION OF NO LEFT TURN
SIGNS**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **scheduling the Public Hearing on this matter on August 19, 2025 at 7:35pm.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-160

07A2025-20 **RESOLUTION AUTHORIZING THE RECREATION DEPARTMENT TO
MAKE A DONATION OF PROCEEDS FROM CLASSIC CAR
CRUISE-IN**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **authorizing the Recreation Department to donate proceeds of the Classic Car Cruise-In to United Way.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-161

07A2025-21 **RESOLUTION APPROVING THE SPECIAL EVENT LICENSE FOR
THE ST. JOSAPHAT'S UKRAINIAN CATHOLIC CHURCH ANNUAL
UKRAINIAN FESTIVAL**

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the Special Event License for St. Josaphat's Ukrainian Catholic Church to hold its annual Ukrainian**

Festival beginning Thursday, August 14, 2025 at 12:00pm and running through Sunday, August 17, 2025 at Midnight.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-162

07A2025-22 RESOLUTION APPROVING THE SPECIAL EVENT LICENSE FOR BERT GALLMON TO CONDUCT A TRIATHLON

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the Special Event License for Bert Gallmon to hold the Annual Rochester Triathlon beginning Friday, August 22, 2025 at 3:00pm and running through Saturday, August 23, 2025 at 1:00pm.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-163

07A2025-23 RESOLUTION APPROVING THE EXPANSION OF MCDONALD'S CURRENT HOURS

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the expansion of the current hours of operation to 24 hours for delivery and drive-thru orders only.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-164

07A2025-24 RESOLUTION APPROVING THE REFUND OF A SPECIAL EVENT LICENSE

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the resolution was adopted **approving the refund of a Special Event License in the sum of \$150 as the Board did not approve the Special Event License to hold the event.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-165

07A2025-25 RESOLUTION APPROVING THE SPECIAL EVENT LICENSE FOR HOOCHENANNY WHISKEY AND MUSIC FESTIVAL

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **approving the Special Event License for Mr. Sean McCarthy to hold the Hoochenanny Whiskey & Music Festival on Friday, August 8th to Sunday, August 10th from 2pm to 10pm.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-166

07A2025-26 RESOLUTION DESIGNATING THE TOWN OF IRONDEQUOIT AS AN AGE-FRIENDLY COMMUNITY

On a motion made by Councilmember **Cunningham**, seconded by Councilmember **Wehner**, the resolution was adopted **committing the Town to become an Age-Friendly Community and to actively participate in the AARP and WHO network.**

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Resolution No.: 2025-167

Upcoming Meetings:

Workshop Meeting	August 11, 2025	@ 4:00 pm
Regular Town Board Meeting	August 19, 2025	@ 7:00 pm
Workshop Meeting	September 8, 2025	@ 4:00pm

On a motion made by Councilmember **Wehner**, seconded by Councilmember **Cunningham**, the Regular Town Board Meeting was adjourned at 9:59 p.m.

UPON VOTING	Town Board Member	Perticone	voting	Aye
	Deputy Town Supervisor	Wehner	voting	Aye
	Town Board Member	Malone	voting	Absent
	Town Board Member	Cunningham	voting	Aye
	Town Supervisor	Evans	voting	Aye

Respectfully submitted,



Latasha Elder, Town Clerk

RESOLUTION NO.: 2025-
**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD CALLING
FOR A PUBLIC HEARING TO AMEND ARTICLE VII OF CHAPTER 222 OF
THE CODE OF THE TOWN OF IRONDEQUOIT RELATING TO
INSTALLATION OF NO LEFT TURN SIGNS**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August, 2025 at 7:00 P.M. local time: there were

PRESENT:

Andrae' Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, at a regular meeting of the Town Board, Town Board Member Wehner introduced a proposed local law to amend Article VII, Schedule VI of Chapter 222 also referred to as § 222-56, as it applies to § 222-9 of the Code of the Town of Irondequoit, and the proposed law is attached hereto as **Exhibit A**; and

WHEREAS, the Town Board adopted a resolution on July 22, 2025 calling for a public hearing to be held on August 19, 2025 at 7:35pm; and

WHEREAS, notice of said public hearing was duly published in the *Daily Record*, the official newspaper of the Town, and posted as required by law; and

WHEREAS, the Town Board conducted the public hearing on August 19, 2025, and all interested parties who wished to be heard were heard; and

WHEREAS, the Town Board received written copy of the proposed Local Law (Exhibit "A") via electronic mail at least 10 days before this meeting (excluding Sundays), pursuant to Municipal Home Rule Section 20(4); and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town of Irondequoit to amend said Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board adopts said Local Law _____ of 2025, amending Article VII, Schedule VI of Chapter 222 also referred to as § 222-56, as it applies to § 222-9 of the Town of Irondequoit, to include no left turn signs on N. Goodman St.

AND BE IT FURTHER RESOLOVED, that the Town Clerk is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Irondequoit, and to give due notice of the adoption of said Local Law to the New York Secretary of State and post the same as required by the Irondequoit Town Code.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

ATTACHMENT A

LOCAL LAW NO. _____ OF 2025
TO AMEND CHAPTER 222, SECTION 56,
OF THE CODE OF THE TOWN OF IRONDEQUOIT

Be it enacted by the Town Board of the Town of Irondequoit as follows:

1. Section 222-56 of the Code of the Town of Irondequoit is amended to add No Left Turn signs to the following street:

Name of Street	Sign Type/Direction	Location
N. Goodman St	Center Lane Left Turn Only Northbound and Southbound	180 ft N of Norton St to 380 ft N of Norton St
N. Goodman St	Center Lane Left Turn Only Northbound and Southbound	130ft N of Reynolds Ave to 390ft N of Reynolds Ave
N. Goodman St	Center Lane Left Turn Only Northbound and Southbound	110 ft N of Baker Ave to Dix St
N. Goodman St	Left Turn Only / Southbound	@ Reynolds Ave
N. Goodman St	Left Turn Only / Northbound	@Reynolds Ave
N. Goodman St	Left Turn Only / Southbound	@ Baker Ave
N. Goodman St	Left Turn Only / Northbound	@ Baker Ave
N. Goodman St	Left Turn Only / Southbound	@ Teakwood Dr

2. This law shall be effective upon filing with the Secretary of State of New York, as required by the Municipal Home Rule Law.

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A LOCAL LAW REGARDING A TEXT AMENDMENT TO
CHAPTER 236 OF THE CODE OF THE TOWN OF IRONDEQUOIT**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August, 2025, at 7:00 P.M. local time, there were

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Deputy Town Supervisor

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, at a regular meeting of the Town Board on July 22, 2025, Town Board Member Wehner introduced a proposed local law regarding a text amendment to Irondequoit Town Code Chapter 236 Historic Preservation Law, and the proposed text amendment to the local law is attached hereto as **Exhibit A (the “Proposed Law”)**; and

WHEREAS, pursuant to Municipal Home Rule § 20(5) no local law shall be passed by the Town Board until a public hearing is held.

WHEREAS, the Town Board adopted Resolution No. 2025-146 on July 22, 2025, calling for a public hearing to be held on August 19, 2025, to hear all interested parties with respect to the proposed text amendment; and

WHEREAS, notice of said public hearing was duly published in the official newspaper of the Town and posted as required by law; and

WHEREAS, the Town Board received a copy of the proposed text amendment via e-mail more than 10 days before this meeting, as required by Municipal Home Rule § 20(4); and

WHEREAS, the Town Board determines that the adoption of a local law amending the text to Chapter 236 of the code of the Town of Irondequoit, is not an action subject to the State Environmental Quality Review Act (“SEQRA”) and accompanying regulations, *see* 6 N.Y.C.R.R. § 617.2 (b)(3), and therefore the requirements of SEQRA have been satisfied.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby determines that the proposed text amendment is in the best interest of the Town of Irondequoit and its residents.

AND BE IT FURTHER RESOLVED that the Town Board adopts the proposed text amendment, which will be referred to as Local Law ___ of 2025, amending Chapter 236 of the Town Code, a copy of which is attached hereto and made a part hereof.

AND BE IT FURTHER RESOLVED that the Town Clerk is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Irondequoit, and to give due notice of the adoption of said Local Law to the New York Secretary of State and post the same as required by the Irondequoit Town Code.

This resolution shall take effect immediately upon its adoption and shall be filed with the Town of Irondequoit Clerk and the New York Secretary of State.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Deputy Town Supervisor	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

EXHIBIT A

LOCAL LAW NO. _____ of 2025

TEXT AMENDMENT TO CHAPTER 236 OF THE CODE OF THE TOWN OF
IRONDEQUOIT

Be it enacted by the Town Board of the Town of Irondequoit as follows:

SECTION 1. PURPOSE. The purpose of this law is to promote the general welfare by providing for the identification, protection, enhancement, perpetuation, and continued use of buildings, structures, signs, features, improvements, sites, settings, and areas within the Town that reflect special elements of Irondequoit's historical, architectural, scenic, cultural, economic, or aesthetic heritage.

SECTION 2. AMENDMENT TO TOWN CODE. Chapter 236 of the Code of the Town of Irondequoit is hereby amended and the existing provisions are deleted and replaced by the following provisions:

Chapter 236

HISTORIC PRESERVATION

Derived from the 2014 Model Landmarks Preservation Local Law for New York State Municipalities created by the New York State Office of Parks, Recreation, and Historic Preservation

§236-1. Title.

This local law shall be known and may be cited as the Historic Preservation Law of the Town of Irondequoit.

§236-2. Purpose.

The Town of Irondequoit recognizes that there exists within the Town places, sites, structures and buildings of historic or architectural significance, antiquity, uniqueness of exterior design, or construction, which should, as a matter of public policy, be conserved, protected and preserved to maintain the architectural and scenic character of Irondequoit, to contribute to the aesthetic value of the Town, and to promote the economic, cultural, educational, and general welfare of the Town and its residents.

The purpose of this law is to promote the general welfare by providing for the identification, protection, enhancement, perpetuation, and continued use of buildings, structures, signs, features, improvements, sites, settings, and areas within the Town that reflect special elements of Irondequoit's historical, architectural, scenic, cultural, economic, or aesthetic heritage for the following reasons:

- A. To foster public knowledge, understanding, and appreciation in the beauty and character of the Town and in the accomplishments of its past;
- B. To promote, encourage, and advise on the continued stewardship of historic buildings, structures and sites within the Town;
- C. To enhance the visual character of the Town through continued stewardship of historic buildings, structures, and sites and by encouraging renovation, additions, and new construction within historic landmarks/districts that complements their historic features;

- D. To protect and promote the economic benefits of historic preservation to the Town, its inhabitants and visitors;
- E. To identify and resolve conflicts between the preservation of historic landmarks/districts and alternative land uses; and
- F. To conserve valuable material and energy resources by ongoing use and maintenance of the existing built environment.

§236-3: Enabling Authority.

Pursuant to Article 5, § 96-a; Article 5-G, Article 5-J and Article 5-K, § 119-dd of the General Municipal Law; Article 14 of the Parks, Recreation and Historic Preservation Law; and § 10 of the Municipal Home Rule Law; all of New York State; it is hereby declared as a matter of public policy that the protection, enhancement and perpetuation of landmarks and Preservation Districts are necessary to promote the cultural, economic and general welfare of the public.

§236-4. Historic Preservation Commission.

There is hereby created a Commission to be known as the Town of Irondequoit Historic Preservation Commission.

- A. Membership: The Commission shall consist of seven full members and one alternate member. No member of the Commission shall concurrently serve as a member of the Town Board, Planning Board, or Zoning Board of Appeals.
- B. Appointments: Candidates for appointment to the Commission shall be reviewed and assessed by a committee comprised of a Town Board member, the Town Historian, an employee of the Building Department or Supervisor's office, and two members of the Commission. The committee's recommendation for appointment shall be provided to the Town Board for review and approval.
- C. Term of Office: The terms for all full members of the Commission shall be staggered and fixed so that the term of one member shall expire at the end of the calendar year in which all such Commission members were initially appointed. The terms of the remaining members shall be so fixed that one term shall expire at the end of each calendar year thereafter. At the expiration of the term of each member first appointed, his or her successor shall be appointed for a term of seven years. The term for an alternate member shall be three years.
- D. Qualifications: To the extent possible, all Commission members shall be required to have the following expertise:
 - 1. at least one shall be a licensed architect experienced in working with historic buildings;
 - 2. at least one shall have a degree in architectural history, history, or similar field of study;
 - 3. at least one shall be a licensed real estate professional;
 - 4. at least one shall be a resident of a landmark property or district within the Town;
 - 5. at least one shall be an attorney authorized to practice law in New York State;

6. at least one shall have demonstrated significant interest in and commitment to the field of preservation planning as evidenced either by involvement in a local or regional historic preservation group, employment or volunteer activity in the field of preservation planning, or other serious interest in the field; and,
 7. all members shall have a demonstrated interest in historic preservation and development within the Town of Irondequoit.
 8. In the event that the Board determines that any of the positions described in subsections (1) through (5) cannot be filled by persons so qualified, the Board may fill any such position by appointing persons qualified under subsections (6) or (7).
- E. Vacancies: Vacancies occurring in the Commission other than by expiration of term of office shall be filled by the alternate member, or if no alternate member is present, by appointment by the Town Board. Any such appointment shall be for the unexpired portion of the term of the replaced member, and the appointment must be made in accordance with the criteria established above for original appointments.
- F. Reappointment: Members may serve for no more than a maximum of two full terms before stepping down from the Commission. A previous appointee may be reappointed after a three-year hiatus from the Commission. Each member shall serve until the appointment of a successor, or until they serve two consecutive terms. The term limits imposed by this subsection may be waived by the Town Board upon recommendation of the Commission when, in the judgment of the Board, it is in the best interest to do so.
- G. Compensation: Members shall serve without compensation.
- H. Valid expenses incurred by member(s) due to sanctioned approved activities shall be fully reimbursed should they fall within the approved annual budget
- I. Training and attendance requirements:
1. Each member of the Commission shall complete, at a minimum, four hours of training each year designed to enable such members to more effectively carry out their duties. Training received by a member in excess of four hours in any one year may be carried over by the member into succeeding years in order to meet this requirement. Such training may include, but not be limited to, training provided by a municipality, regional or county planning office or commission, historic preservation advocacy organization, state agency, statewide municipal association, college or other similar entity. Training may be provided in a variety of formats, including but not limited to, electronic media, video, distance learning and traditional classroom training.
 2. Written documentation in the form of a certificate, confirmation of attendance, or other acceptable form of documentation shall be submitted by each member of the Commission to the Chair at the end of the calendar year to certify completion of training.
 3. To be eligible for reappointment to the Commission, a member shall have completed the training approved by the Town Board.
 4. The training may be waived or modified by resolution of the Board when, in the judgment of the Town Board, it is in the best interest to do so.

5. No decision of the Commission shall be voided or declared invalid because of a failure to comply with this subsection.
- J. Bookkeeping Requirements:
1. An identified member of the commission and the town staff/liaison is to keep track of annual budget, expenses incurred, and reporting back to the Town Board.

§236-5. Organization.

- A. Chairperson; designation and duties.
1. The Chairperson of the Commission shall be designated by vote of an affirmative majority of the members of the Commission.
 2. The Chairperson shall have the right to vote in all matters before the Commission.
 3. All meetings of the Commission shall be held at the call of the Chairperson and at such other times as the Commission may determine by affirmative vote. Such Chairperson, or in their absence, the acting Chairperson, may administer oaths and compel the attendance of witnesses.
- B. Vice-Chairperson; designation and duties.
1. The Vice-Chairperson of the Commission shall be designated by vote of an affirmative majority of the members of the Commission.
 2. The Vice-Chairperson shall have the right to vote in all matters before the Commission.
 3. The Vice-Chairperson shall serve as the acting chairperson in the latter's absence, may administer oaths and compel the attendance of witnesses.
- C. Secretary: The town shall provide a staff person to serve as secretary to the Commission. At the time of service, the secretary shall not also serve as member of the Commission. The secretary shall draft meeting minutes, take attendance, and keep a record of all resolution proceedings, and actions of the Commission.
- D. Quorum: A simple majority of the Commission members shall constitute a quorum for the transaction of business. An affirmative majority vote of the full Commission is required to approve any resolution, motion or other matter before the Commission. In the event of a full member's absence, the alternate member shall be considered a full member of the Commission for the above proceedings.

§236-6. Records and Annual Report.

- A. Records: The Commission shall be subject to the provisions of the Public Officers Law, including Article 7 related to the Open Meetings Law. The Commission records shall be readily available to the public. The vote or failure to vote of each Commission member shall be recorded. If any Commission member abstains from voting based on a conflict of interest or otherwise, the member must also state his or her reason(s) or ground(s) for doing so on the record.

- B. Annual Reports: The Commission shall submit an annual report of its activities to the New York State Office of Parks, Recreation, and Historic Preservation and the Town Board and make such recommendations to the Board as the Commission deems necessary to carry out the purposes of this local law.

§236-7. Promulgation of Regulations; Meetings.

- A. Regulations: The Commission may recommend to the Town Board regulations relating to any subject matter over which the Commission has jurisdiction under this local law. Any such recommendation may be adopted by local law of the Town Board.
- B. By-Laws; meetings: The Commission may approve by-laws that are consistent with the regulations adopted by the Town Board. Such by-laws shall provide for the time and place of holding regular meetings; and may provide for the calling of special meetings by the chairperson or by written request of at least three members of the Commission. Regular meetings shall be held at least once a month. All regular or special meetings of the Commission shall be consistent with the notice provisions of the New York Open Meetings Law and shall be open to the public.

§236-8. Committees.

The Commission may, in its by-laws, establish permanent or ad hoc committees consisting of no less than two current members of the Commission for assignments assigned to it by the full Commission.

§236-9. Powers and Duties of the Historic Preservation Commission.

- A. General and Advisory Powers. The Commission shall, from time to time:
 - 1. Review any local laws or regulations, including existing landmarks or historic preservation laws or regulations in the Town, and recommend to the Town Board any changes and amendments thereto;
 - 2. Recommend to the Town Board additional regulations to be adopted by local law that may be necessary for the Commission to conduct its business, consistent with the scope and intent of this local law;
 - 3. Recommend to the Town Board specific criteria for regulations to be adopted by local law that identify and catalogue significant historic landmarks, and from time to time advise it on suggested changes thereto;
 - 4. Designate landmarks and Preservation Districts under this historic preservation law and from time to time changes thereto;
 - 5. Maintain an inventory of locally designated historic resources or districts within the Town and publicize the inventory;
 - 6. Recommend to the Town Board proposals for the acquisition of preservation easements or other interests in real property;

7. Conduct investigations, prepare maps, reports and recommendations in connection with its advisory authority relating to the planning, development and administration of the Town landmarks preservation policies, regulations and local law as needed, provided the total expenditures of said Commission shall not exceed the appropriation provided by the Town Board together with any public or private grant funding received by the Town for the Commission to undertake its landmarks preservation powers and duties;
 8. Report on matters referred to it by the Town Board. The Town Board may by resolution provide for the referral to the Commission for a report on any matter or class of matters that impact the Town's landmarks preservation local law, policies, regulations, or administrative processes before final action is taken thereon by the Town Board or other office of said Town having final authority over said matter. The Town Board may further stipulate that final action thereon shall not be taken until the commission has submitted its report thereon, or has had a reasonable time, to be fixed by the Town Board in said resolution, to submit the report.
- B. Administrative Reviews. In accordance with the regulations adopted by the Town Board for landmarks and historic preservation purposes, the Commission shall:
1. Evaluate an application for a certificate of appropriateness; approve, approve with modifications, or deny any proposal for exterior changes to a designated individual landmark or property within a designated Preservation District resulting from any such application;
 2. Evaluate an application for a certificate of economic hardship; approve, approve with modifications, or deny any such application;
 3. Evaluate an application for a certificate of appropriateness for demolition, removal or relocation; approve, approve with modifications, or deny any such application;
 4. Perform other functions that the Town Board may designate by local law.
- C. The Commission may designate or advise designation of a Preservation District under this historic preservation local law and that Preservation District is not to be construed as a zoning district under the Town local law. Nothing contained in this historic preservation local law shall be construed as authorizing the Commission to adopt a law, by-law or regulation that regulates or limits the height and bulk of buildings, regulates, and determines the area of yards, courts and other open spaces, regulates density of population or regulates or restricts the locations of trades and industries or creates zoning districts for any such purpose.

§236-10. Cooperation of Town Departments.

All Town departments shall, upon request of the Commission, assist and furnish available permits, plans, reports, maps, statistical and other information which the Commission may require for its work.

§236-11. Criteria and Designation of Individual Landmarks, Scenic Landmarks or Preservation Districts.

The Commission shall designate Individual Landmarks, Scenic Landmarks, or Preservation Districts within the Town under this local preservation law.

- A. Individual Landmark: The Commission may designate an individual property as an individual landmark if it:
1. exemplifies or possesses special character, or historic or aesthetic interest or value as part of the cultural, political, economic, or social history of the town, region, state, or nation;
 2. is identified with persons or events significant in local, state, or national history;
 3. embodies the distinguishing characteristics of a type, period or method of construction or design style, or is a valuable example of the use of indigenous materials or craftsmanship;
 4. is representative of the work of a prominent designer, architect or builder;
 5. represents an established and familiar visual feature of the community by virtue of its unique location or singular physical characteristic, represents an established and familiar visual feature of the community; or
 6. has yielded or may be likely to yield information important in prehistory or history.
- B. Scenic Landmark: The Commission may designate a site, landscape feature or group of features as a Scenic Landmark. Recommendations for designation must be accompanied by such historical, cultural, and/or architectural information as is required by the Commission to make an informed recommendation concerning the application and shall generally apply the same criteria for designation at those for an Individual Landmark.
- C. Preservation District: The Commission may designate a group of properties within the Town as a Preservation District if a majority of properties therein:
1. meet one or more of the criteria for designation as a landmark and which may have within its boundaries other properties or structures that, while not of such historic and/or architectural significance to be designated as landmarks, nevertheless contribute to the overall visual characteristics of the landmark or landmarks located within the Preservation District; and
 2. constitute a unique section of the Town by reason of possessing those qualities that would satisfy such criteria.
- D. The boundaries of each Individual Landmark, Scenic Landmark or Preservation District shall be specified in detail with reference to the tax map identification number and shall be filed, in writing, in the Town Building Department and Monroe County clerk's office and there made available for review by the public.
- E. Ordinarily, properties that have achieved significance within the past fifty (50) years are not considered eligible for designation under this historic preservation law. However, such properties will qualify if they are:
1. Integral parts of Preservation Districts that meet the criteria for designation; or
 2. If they are properties of exceptional importance.

§236-12. Notice and Hearing Requirements for Proposed Designation.

The Commission shall designate Individual Landmarks, Scenic Landmarks, or Preservation Districts in the following manner:

- A. Initiation of Proposed Designation. Designation of an Individual Landmark, Scenic Landmark, or Preservation District may be proposed by the Commission, by the owner of the property, or by any resident of the Town.
- B. Public Hearing; general notice.
 - 1. Within a reasonable time after receipt of a full application or other matter referred to it, the Commission shall schedule a public hearing on Individual Landmark, Scenic Landmark, or Preservation District designations. Public notice of any such hearing shall be given by publication in a newspaper of general circulation within the Town and all official Town media or communication platforms at least 15 calendar days prior to the public hearing date.
 - 2. The Commission shall request submission of written comments on the application prior to designation of any Individual Landmark, Scenic Landmark, or Preservation District.
 - 3. The Commission, property owners, and any interested parties may present testimony or documentary evidence at the hearing which will become part of a record regarding the historic, architectural, or cultural importance of the proposed Individual Landmark, Scenic Landmark, or Preservation District.
- C. Notice of Public Hearing; multiple properties proposed for designation.
 - 1. Ten properties or less: Notice of public hearing for a proposed designation involving no more than ten properties shall be sent by certified mail to the owners of properties located within the area of the proposed Preservation District at least 15 calendar days prior to the date of the public hearing. Such notice shall include a description of the properties proposed for designation and state the time and place where any public hearing to consider such designation will be held by the Commission.
 - 2. More than ten properties: Where the proposed designation of a Preservation District includes more than ten properties and the Commission deems individual notice infeasible, notice may instead be published at least once in newspaper of general circulation in the Town and all official Town media or communication platforms 30 calendar days prior to the date of the public hearing. The notice shall specify the time and place of the public hearing, a brief description of the proposed designation, and the location where the proposal may be reviewed prior the hearing.
 - 3. The notice provisions are in addition to the general notice requirements under (B) of this Section.
- D. Work Moratorium: Once the Commission has issued notice of a proposed designation no permits shall be issued by the Building Department for an Individual Landmark, Scenic Landmark, or properties within a Preservation District proposed for designation as long as the proposed designation is under active consideration by the Commission and until the Commission has made its decision on designation in accordance with the requirements of this section.

- E. **Commission Record:** The Commission shall compile a public record in support of its designation of an Individual Landmark, Scenic Landmark, or Preservation District. In addition to testimony or documentary evidence received at any public hearing, the record may also contain reports, public comments, expert testimony, or other evidence offered outside of the hearing, but submitted for the Commission's consideration by the date of the hearing. At a minimum, the record of the designation shall contain the application, Commission and/or staff reports, any comments made on the application at the public hearing, and the Commission's decision to approve, approve with modifications, or deny the application requesting designation.
- F. **Commission Decision:** Within 60 calendar days after the close of the public hearing, the Commission shall by resolution undertake a designation in whole or in part, or shall disapprove in entirety, setting forth in writing the reasons for the decision. Within 15 calendar days, the Commission shall send notice of its designation to the applicants and owners of a designated property by certified mail return receipt requested, or in the case of an approved Preservation District, the Commission shall send notice by certified mail return receipt requested to the applicants and owners of all properties within the approved district, as well as to the Town Board.
- G. The Commission shall forward notice of each property designated as an Individual Landmark or Scenic Landmark and the boundaries of each designated Preservation District to the building department, Town clerk, and Monroe County clerk for recordation.
- H. **Failure to Send Notice.** Failure to send any notice by mail to any property owners where the address of such owner is not a matter of property tax records shall not invalidate any proceedings in connection with the proposed designation.
- I. **Amendment or Rescission.** The Commission may amend or rescind any designation of an Individual Landmark, Scenic Landmark, or Preservation District in the same manner and using the same procedures as followed for designation.

§236-13. Certificate of Appropriateness for Alteration, Demolition, or New Construction Affecting Individual Landmarks, Scenic Landmarks, or Preservation Districts.

- A. The Town of Irondequoit Historic Preservation Commission is responsible for the approval or disapproval of proposals for exterior changes to a historic property designated under this local law. No person shall carry out any exterior alteration, restoration, reconstruction, demolition, new construction, or move of a designated Individual Landmark, Scenic Landmark, or property within a designated Preservation District without first obtaining a Certificate of Appropriateness that authorizes such work from the Town of Irondequoit Historic Preservation Commission.
- B. All changes to Town-owned property affecting an Individual Landmark and Scenic Landmark or within a Preservation District shall be subject to the provisions of this local law.
- C. The building department shall receive and file all applications issued for any Individual Landmark, Scenic Landmark, or property within a Preservation District to which this local law applies. The building department shall transmit a copy of any such application to the Commission.
- D. The Commission may require that the application for Certificate of Appropriateness be supplemented by such additional information or materials as may be necessary for a complete review by the Commission. The Commission may impose such reasonable conditions or restrictions as it

deems necessary or appropriate on a case-by-case basis to promote or achieve the purpose of this local law.

§236-14. Criteria for Issuing a Certificate of Appropriateness.

- A. Certificate of Appropriateness; general criteria: The Commission shall approve the issuance of a Certificate of Appropriateness only if it determines that the proposed work will not have a substantial adverse effect on the aesthetic, historical, or architectural significance and value of the Individual Landmark or Scenic Landmark; or if the proposed work is within a Preservation District, proposed work will not have a substantial adverse effect on the aesthetic, historical, or architectural significance of the property itself and the neighboring properties in such district.
- B. In making this determination, the Commission's decision to approve, approve with modification(s) or deny an application for a Certificate of Appropriateness for an Individual Landmark and Scenic Landmark will be guided by the Secretary of the Interior's Standards for Rehabilitation in addition to the following principles:
 - 1. the Commission's decision to approve, approve with modification(s) or deny an application for a Certificate of Appropriateness for an improvement to property located within a Preservation District shall be based on the following principles:
 - i. properties which contribute to the character of the Preservation District shall be retained, with their historic features altered as little as necessary;
 - ii. any alteration of existing properties shall be compatible with the surrounding Preservation District; and
 - iii. new construction shall be compatible with the aesthetic and architectural character of the Preservation District in which it is located.
- C. In applying the principle of compatibility set forth in the Secretary of the Interior's Standards for Rehabilitation, the Commission shall consider the following factors:
 - 1. the general design and character of the proposed alteration or new construction relative to existing features of the property or improvement;
 - 2. the scale and visual compatibility of the proposed alteration or new construction in relation to the property itself, surrounding properties, and the neighborhood;
 - 3. texture and materials, and their relation to similar features of the property and other properties in the neighborhood;
 - 4. visual compatibility with surrounding properties, including proportion of the property's facade, proportion and arrangement of windows and other openings within the facade, roof shape, and the rhythm of spacing of properties on streets, including setback; and
 - 5. the importance of historic physical and visual features to the significance of the property.
- D. In approving an application for a Certificate of Appropriateness, the Commission shall find that the building, structure, or site for which the permit was requested, if erected or altered in accordance

with the submitted plan or with stated modifications, would be consistent with the spirit and intent of this local law.

- E. Where the Commission grants a Certificate of Appropriateness under circumstances where the permitted activity is likely to uncover or affect archaeological resources, the Commission shall require reasonable efforts to protect and preserve such resources. Where such protection and preservation is not feasible, the Commission shall nonetheless impose appropriate and reasonable conditions to insure that the archaeological resource is made accessible for a reasonable period of time to qualified persons.
- F. In approving an application for a Certificate of Appropriateness, the Commission shall not review changes to exterior paint or finish coating colors.

§236-15. Certificate of Appropriateness Application Procedure.

- A. Prior to the commencement of any work requiring a Certificate of Appropriateness, the property owner shall file an application for such certificate with the Commission.
- B. The application for Certificate of Appropriateness shall contain as provided in a standard form furnished by the Commission:
 - 1. name, mailing address, email address, and telephone number of applicant;
 - 2. location map and current photographs of property from all sides with detailed photography of the portions of the property to be affected by the proposed work;
 - 3. plan and exterior elevation drawings of the existing property and its proposed changes, drawn to scale and by a licensed design professional if a building permit is required;
 - 4. perspective drawings, including relationship to adjacent properties, if applicable;
 - 5. samples of exterior cladding materials and building components to be used, including their proposed color;
 - 6. Where the proposal includes signs or lettering, a scale drawing showing the type of lettering to be used, all dimensions and colors, a description of materials to be used, method of illumination, and a plan showing the sign's location on the property; and any other information which the commission may deem necessary in order to visualize the proposed work.
- C. Upon receipt of all the information required herein, the Commission shall deem the application complete and shall place the application on the agenda of the next meeting of the Commission.
- D. Upon submission of a complete application, the Commission shall have the authority to, without public hearing and notice, provide administrative approval of the application if:
 - 1. the proposed work is determined to constitute ordinary maintenance and repair for which a Certificate of Appropriateness is not required;
 - 2. the proposed work is considered replacement-in-kind; or

3. the proposed work is of any other type that has been previously determined by the Commission to be appropriate for administrative approval.
- E. The Commission is required to report to the Town Board, as part of their yearly report, all activities for which applications were submitted and decisions were made without any public hearing and notice.

§236-16. Certificate of Appropriateness Public Notice Requirements.

- A. Upon application for a Certificate of Appropriateness, public notice of the proposal shall be posted by the Owner or Owner's representative on the property for a minimum of fifteen calendar days preceding the public hearing concerning their application. This notice must remain in place until a decision to approve or deny the Certificate of Appropriateness has been made. The notice shall specify the proposed work, the time and place of the public hearing, and to whom and by when any public comments are to be communicated. The notice must be placed at or near the property line in the front yard so that it will be plainly visible from the street, and, in cases where a property has frontage on more than one street, an additional sign must be placed at or near the property line on any additional street frontage so that the sign will be plainly visible from the street on which it has such additional frontage.
- B. The Commission shall hold a public hearing prior to rendering a decision on any application requiring a Certificate of Appropriateness. Notice of the public hearing shall be published in a newspaper of general circulation in the Town and all official Town media or communication platforms at least 15 calendar days prior to the public hearing date. The notice shall specify the time and place of the public hearing, a brief description of the proposal, and the location where the proposal may be reviewed prior to the hearing. The property owner and any interested party may present testimony or documentary evidence regarding the proposal at the hearing, which will become a part of the record. The record may also contain staff reports, public comments, and other evidence offered outside of the hearing, but presented by the hearing date.
- C. Within 60 calendar days after the close of the public hearing, the Commission shall approve, approve with conditions or modification(s), request additional information, or deny the Certificate of Appropriateness.
- D. In the event, however, that the Commission shall make a finding of fact that the circumstances of a particular application require further time for additional study and information than can be obtained within the aforesaid 60-day period after close of the public hearing, then the Commission shall have a period of up to one additional 60-day period from the date of any such finding within which to act upon such an application.
- E. All decisions of the Commission shall be in writing. A copy shall be sent to the applicant by certified mail/return receipt requested, and a copy filed with the building department and Town Clerk as a record of motion, within ten calendar days of the date of the decision. The Commission's decision shall state the reasons for denying or modifying any application.

§236-17. Expiration of Approval; Extension of Approval

Work receiving a Certificate of Appropriateness shall begin within twelve months of approval and be completed within twenty-four months. If the Certificate of Appropriateness expires, the Owner shall apply for a new certificate if they still wish to undertake work on the property. At least two months prior to expiration of the twelve-month period the Owner may apply, in writing, for an extension and shall explain

the reasons for the extension request. The Commission may grant up to two extensions of six months each. A written application for an extension of a Certificate of Appropriateness approval shall not be considered an application for a new Certificate of Appropriateness.

§236-18. Alteration Hardship Process and Criteria.

- A. An applicant whose Certificate of Appropriateness for a proposed alteration of a landmark property has been denied may apply for relief on the ground of economic hardship. In order to prove the existence of economic hardship related to a proposed alteration, the applicant shall establish that the denial of a Certificate of Appropriateness will prevent the property owner from earning a reasonable return on investment, regardless of whether that return represents the most profitable return possible.
- B. As promptly as is practicable after making a preliminary determination of hardship as provided in this local law, the Commission, with the aid of such experts as it deems necessary, shall, in consultation with the applicant, endeavor to develop a plan whereby the improvement may be preserved and perpetuated in such manner as to effectuate the purpose of this local law, and rendered capable of earning a reasonable return, or in the case of residential properties, undo financial burden for the continued maintenance and inhabitation of the home.
- C. Consultation; plan development. The applicant shall consult in good faith with the Commission, local preservation groups, and other interested parties in a diligent effort to seek an alternative that will result in appropriate preservation of the property. The consulting parties may include interested purchasers, as well as preservation and other interested organizations, public agencies, architects, professional engineers, developers, licensed real estate agents and individuals who may be instrumental in developing an economically feasible solution.
- D. Economic Hardship; criteria. Following the denial of a Certificate of Appropriateness, the applicant may request a Certificate of Economic Hardship. In all other cases (see Section 20 for proposed demolition, removal or relocation), the applicant shall prove the existence of economic hardship by demonstrating to the Commission that: (1) the applicant cannot realize a reasonable return if compliance with the Commission's decision is required, provided, however, that the lack of reasonable return is proven by the applicant to be substantial as demonstrated by competent financial evidence provided by expert testimony by an experienced and knowledgeable market specialist or real estate consultant and not solely upon the applicant's opinion nor speculation; (2) that the alleged hardship relating to the property in question is unique, and does not apply to a substantial portion of the district or neighborhood; (3) that the requested relief, if granted, will not alter the essential character of the neighborhood; and (4) that the alleged hardship has not been self-created.
- E. The Commission, in the granting of a Certificate of Economic Hardship, shall grant the minimum terms deemed necessary and adequate to address the unnecessary hardship proven by the applicant, and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community.
- F. Public hearing.
 - 1. The Commission may hold a public hearing on the hardship application at which an opportunity will be provided for the applicant and public to present their views on the hardship application.

2. If no public hearing is held, the Commission must render a decision on the hardship application within 60 calendar days following its receipt of a complete application.
 - i. A complete application includes the conclusion of all activities under paragraph (C) initiated to consult with necessary parties to determine whether the property may be preserved or rehabilitated in a manner that alleviates the hardship that would otherwise result while substantially accomplishing the goals of this local law.
 - ii. A complete application also includes receipt by the Commission of all submissions necessary to meet the applicant's burden of proof.
3. Following the submission of a complete application, the Commission may schedule a public hearing within a reasonable time and determine within 60 calendar days following the close of any public hearing held on the application whether the applicant has met his or her burden of proof.

G. Commission decision.

1. If the Commission finds that the applicant's burden of proof has not been met, the Commission shall deny the application for a Certificate of Economic Hardship.
2. If the Commission finds that the applicant's burden of proof has been met, the Commission shall issue a preliminary determination of economic hardship within 60 calendar days of the close of any public hearing held on the application or within 60 calendar days after the Commission has received a complete application.
3. Within 60 calendar days following the Commission's preliminary determination of economic hardship the Commission must make a final determination.
4. A decision of the Commission on the hardship application shall be in writing and shall state the reasons for granting or denying it. A copy shall be sent to the applicant by certified mail/return receipt requested or courier service with proof of delivery or personal service with proof of delivery and a copy filed with the Town clerk's office for public inspection.
5. A decision to grant a time extension for further review due to circumstances surrounding the hardship application shall be determined and executed by a majority decision of the Commission.

- H. No building permit or other land use board approvals shall be issued unless the Commission grants the hardship application. If the hardship application is granted, the Commission shall approve only such work as is necessary to alleviate the hardship.

§236-19. Demolition, Removal, or Relocation of Landmarks.

- A. Complete or partial demolition of an Individual Landmark, Scenic Landmark, or of a structure located in and contributing to the significance of a Preservation District shall be allowed only in case of economic hardship, unless the building department, upon due deliberation has made an express written finding that the structure presents an imminent threat to the public health, safety and welfare.
- B. Any person desiring to demolish a designated Individual Landmark, Scenic Landmark, or structure within a Preservation District shall first file an application for a historic building demolition permit

with the building department and an application for such certificate with the Commission. An applicant must submit the following items:

1. Current level of economic return;
2. Amount paid for the property, date of purchase, party from whom purchased, and relationship between the owner of record, the applicant, and person from whom property was purchased;
3. Annual gross and net income from the property for the previous three years; itemized operating and maintenance expenses for the previous three years, and depreciation deduction and annual cash flow before and after debt service, if any, during the same period;
4. Remaining balance on the mortgage or other financing secured by the property and annual debt-service, if any, during the prior three years;
5. Real estate taxes for the previous four years and assessed value of the property according to the two most recent assessed valuations;
6. All appraisals obtained within the last three years by the owner or applicant in connection with the purchase, financing, or ownership of the property;
7. Form of ownership or operation of the property, whether sole proprietorship, for-profit or not-for-profit corporation, limited partnership, joint venture, or other;
8. Any state or federal income tax returns relating to the property for the last three years;
9. Any listing of property for sale or rent, price asked, and offers received, if any, within the previous three years, including testimony and relevant documents regarding: (a) any real estate broker or firm engaged to sell or lease the property, (b) reasonableness of price or rent sought by the applicant, or (c) any advertisements placed for the sale or rent of the property;
10. Feasibility of alternative uses for the property that could earn a reasonable economic return;
11. Report from a licensed engineer or architect with documented experience in rehabilitation as to the structural soundness of any buildings on the property and their suitability for rehabilitation;
12. Recent cost estimates by a qualified individual (licensed architect or engineer) for the site specific proposed construction, alteration, demolition, or removal, and an estimate of any additional cost that would be incurred to comply with the requirements for a Certificate of Appropriateness;
13. Estimated market value of the property: (a) in its current condition; (b) after completion of the proposed alteration or demolition; and (c) after renovation of the existing property for continued use;
14. Expert testimony or opinion on the feasibility of rehabilitation or reuse of the existing structure by an architect, developer, or real estate consultant experienced in historic properties and rehabilitation;

15. Any evidence of self-created hardship through deliberate neglect or inadequate maintenance of the property; and
 16. Economic incentives and/or funding available to the applicant through federal, state, town, or private programs.
- C. Demolition of any such building, site, or structure may be approved only in connection with the approval of a replacement project by the Planning Board and Zoning Board of Appeals as applicable.
- D. The Commission shall hold a public hearing and shall take one of the following actions:
1. Approve the demolition permit in conformance with the provisions of Section 21 of this local law;
 2. Approve the demolition hardship permit subject to a waiting period of up to one hundred twenty (120) calendar days to consider relocation and/or documentation;
 3. Deny the permit.
- E. During the continuance period, the Commission may investigate relocation of the building or structure or modification of the building or structure for future uses in a way which preserves its architectural and historical integrity.

§236-20. Demolition, Removal or Relocation Hardship Criteria

- A. Certificate of Appropriateness for demolition, removal or relocation. An applicant whose Certificate of Appropriateness for a proposed demolition, removal or relocation of an Individual Landmark, Scenic Landmark, or structure within a Preservation District has been denied may apply for relief on the ground of economic hardship. In order to prove the existence of economic hardship sufficient to justify demolition, removal, or relocation, the applicant shall establish that the denial of a Certificate of Appropriateness will prevent the property owner from earning a reasonable return on investment, regardless of whether that return represents the most profitable return possible.
- B. Certificate of Appropriateness for demolition. The applicant for a Certificate of Appropriateness for demolition must establish to the Commission's satisfaction, an imminent plan of reuse or redevelopment of the affected property. The applicant for an income-producing property shall establish that:
1. the property is incapable of earning a reasonable return, regardless of whether that return represents the most profitable return possible; and,
 2. the property cannot be adapted for any other use, whether by the current owner or by a purchaser, which would result in a reasonable return; and,
 3. efforts to find a purchaser interested in acquiring the property and preserving it have failed.
 4. In deciding upon such application for removal, relocation or demolition, the Commission may consider whether the Owner has created his own hardship through waste and neglect, thereby permitting the property to fall into a serious state of disrepair.

- C. Before approving the removal, relocation or demolition of an Individual Landmark, Scenic Landmark, or a structure within a Preservation District, the Commission may suspend the application for up to one hundred and eighty (180) days to allow the applicant to consult in good faith with the Commission, local preservation groups, and the public in a diligent effort to seek a less intrusive alternative to demolition.

§236-21. Affirmative Maintenance and Repair Requirement

- A. Ordinary maintenance; repair.
 - 1. Nothing in this local law shall be construed to prevent the ordinary maintenance and repair of any exterior architectural feature of an Individual Landmark, Scenic Landmark, or property within a Preservation District that does not involve a change in design, building materials, or outward appearance.
 - 2. The Commission may evaluate and decide, without public hearing, whether or not proposed work constitutes ordinary maintenance and repair or requires a Certificate of Appropriateness.
- B. No owner or person with an interest in real property designated as an Individual Landmark, or included within a Preservation District shall permit the property to fall into a serious state of disrepair. Maintenance shall be required, consistent with the Property Maintenance Code of New York State Uniform Fire Prevention and Building Code and all other applicable local regulations.
- C. Every owner or person in charge of an improvement on a landmark site or in a Preservation District shall keep in good repair:
 - 1. all of the exterior portions of such improvements and
 - 2. all interior portions thereof which, if not so maintained, may cause or tend to cause the exterior portions of such improvement to deteriorate, decay or become damaged or otherwise to fall into a serious state of disrepair, as defined by the Property Maintenance Code of New York State.
- D. Every owner or person in charge of a Scenic Landmark shall maintain and keep it in good repair in accordance with the Stewardship Section of the NPS-28: Cultural Resource Management, Chapter 7 - Cultural Resource Management Guideline.

§236-22. Enforcement and Violations; Penalties

- A. All work performed pursuant to a Certificate of Appropriateness issued under this local law shall conform to the requirements expressly stated in the certificate or reasonably implied therefrom. It shall be the duty of the building inspector to periodically inspect any such work to assure compliance with the certificate and all applicable law. In the event any requirement included in the Certificate of Appropriateness has not been met, or upon notification of that fact by the historic preservation Commission, the building inspector shall issue a stop work order and all work shall immediately cease. No further work shall be undertaken on the project as long as a stop work order is in effect.
- B. Any owner or person in charge of an Individual Landmark, Scenic Landmark, or property within a Preservation District who demolishes, alters, constructs, or permits it to fall into a serious state of disrepair in violation of this local law in the absence of a Certificate of Appropriateness, a finding of

economic hardship, or other approval by the Commission, may be required by the Town Board to restore the property and its site to its appearance prior to the violation.

- C. If, in the judgment of the Commission, a violation of this local law exists that will result in a detrimental effect upon the life and character of an Individual Landmark, Scenic Landmark, property within a Preservation District or on the character of a Preservation District as a whole, the Commission shall notify the building inspector. If, upon investigation, the building inspector finds non-compliance with the requirements of the Property Maintenance Code of the New York State Fire Prevention and Building Code, or any other applicable law or regulation, the building inspector shall order such remedies as are necessary and consistent with this local law and shall provide written notice thereof to the secretary of the Commission.
- D. Penalties. A violation of this local law is deemed an offense punishable by a fine as follows:
1. First Offense: A first conviction for violation of this local law may result in a fine not exceeding \$1,000;
 2. Second Offense: A second conviction for violation of this local law, if the occurrence that leads to conviction began within a period of five years from the date of first conviction, may result in a fine not less than \$1,000 nor more than \$2,500;
 3. Third Offense: A conviction for a third or subsequent offense all of which were committed within a period of five years from when the occurrence leading to the first conviction began, shall include a fine of not less than \$2,500 nor more than \$5,000.
 4. In addition to any penalties imposed under this local law, continued violations of this local law shall be punishable in any other manner provided under other local regulations, and state and federal law.
- E. The Commission shall notify the Town Board of an enforcement matter arising under this local law and shall refer it to the Town attorney. Action to enforce this local law shall be brought by the Town attorney or other attorney designated by the Town Board. Civil remedies authorized under Section 23 of this local law shall be in addition to and not in lieu of any criminal prosecution and penalty.

§236-23. Appeals.

Any person aggrieved by a decision of the Commission relating to a Certificate of Economic Hardship, Certificate of Appropriateness, or Landmark Designation may, within 30 calendar days of the decision, file a written appeal to the Zoning Board of Appeals for review of the decision. Failure to timely appeal shall be deemed a waiver of the applicant's appeal right. Appellate review shall be based on the same record that was before the Commission and using the same criteria established in this local law. The chair or vice-chair of the Commission shall be present at the Zoning Board of Appeals hearing to review the commission's decision and provide clarification and/or responses to questions from members of the Zoning Board of Appeals.

§236-24. Definitions

As used in this local law, the following words and phrases have the following meaning:

- Acquisition: The act or process of acquiring fee title or other interest in real property, including acquisition of development rights or remainder interest.

- Active consideration: The timespan during which an application is actively and earnestly being considered and evaluated by the Commission and/or its designees prior to an official decision.
- Addition: Any act or process that changes one or more of the exterior architectural features of a building or structure by adding to, joining with or increasing the size or capacity of the building or structure.
- Alteration: Any act or process, other than demolition or preventative maintenance, that changes the exterior appearance of significant historical or architectural features, or the historic context of a designated landmark, including, but not limited to, exterior changes, additions, new construction, erection, reconstruction, or removal of the building or structure, or grading.
- Appropriate: Especially suitable or compatible.
- Architectural Significance: The quality of a building or structure based on its date of erection, style and scarcity of same, quality of design, present condition and appearance or other characteristics that embody the distinctive characteristics of a type, period or method of construction.
- Building: Any construction created to shelter any form of human use, such as a house, garage or barn, and which is permanently affixed to the land. Building may also refer to a historically related complex, such as a house and a barn.
- Building Official: The person, or his or her designee, authorized to grant permits for construction, alteration, and demolition pursuant to the codes adopted by the Town.
- Building Inspector: The person, or his or her designee, authorized and certified to enforce the New York State Fire Prevention and Building Code. The person, or his or her designee, who is also authorized by the Town Board to enforce this local law, except where another official is expressly authorized.
- Certificate of Appropriateness: An official form issued by the Commission stating that the proposed work on a designated historic landmark is compatible with the historic character of the property and thus in accordance with the provisions of this local law and therefore: (1) the proposed work may be completed as specified in the certificate; and (2) the Town's departments may issue any permits needed to do the work specified in the certificate.
- Certificate of Economic Hardship: An official form issued by the Commission when the denial of a Certificate of Appropriateness has deprived, or will deprive, the owner of the property of all reasonable use of, or economic return on, the property.
- Change: Any alteration, demolition, removal, or construction involving any property subject to the provisions of this local law.
- Character: Defined by form, proportion, structure, plan, style, or material. General character refers to ideas of design and construction such as basic plan or form. Specific character refers to precise ways of combining particular kinds of materials.
- Commission: The Historic Preservation Commission established pursuant to Section 4 of this article.
- Compatible: In harmony with location, context, setting, and historic character.

- Construction: The act of erecting an addition to an existing structure or the erection of a new principal or accessory structure on a lot or property.
- Demolish: Any act or process that removes or destroys in whole or in part a building, structure, or resource.
- Demolition Permit: A permit issued by the building official allowing the applicant to demolish a building or structure, after having received a Certificate of Demolition approval from the Commission.
- Evaluation: The process by which the significance and integrity of a building, structure, object, or site is judged by an individual who meets the professional qualification standards published by the National Park Service at 36 CFR Part 61 as determined by the State Historic Preservation Office, using the designation criteria outlined in Article 11 of this local law.
- Exterior Architectural Features: The architectural style, design, general arrangement, and components of all the outer surfaces of any building or structure.
- Feature: Elements embodying the historical significance or architectural style, design, general arrangement, and components of all the exterior surfaces of any landmark or historic resource, including, but not limited to, the type of building materials, and type and style of windows, doors, or other elements related to such landmark or historic resource.
- Historic Context: A unit created for planning purposes that groups information about historic properties based on a shared theme, specific time period and geographical area.
- Historic Fabric: Original or old building materials (masonry, wood, metals, marble) or construction.
- Historic Integrity: The retention of sufficient aspects of location, design, setting, workmanship, materials, feeling or association for a property to convey its historic significance.
- Historic Preservation Commission: The Historic Preservation Commission appointed by the Town Board for the Town of Irondequoit.
- Historic Property: A district, site, building, structure, or object significant in American history, architecture, engineering, archeology, or culture at the national, state, or local level.
- Historic Resources Survey: a) the process of systematically identifying, researching, photographing, and documenting historic resources within a defined geographic area, and b) the resulting list of evaluated properties that may be consulted for future designation. For the purpose of this local law, all surveys shall be conducted in accordance with the Secretary of the Interior's Standards and Guidelines for Identification and Evaluation, as may be amended.
- Historic Resource: Any evaluated building, structure, object, or site that potentially meets the designation criteria outlined in Section 11.
- Historic Significance: The quality of a place, site, building, district or structure based upon its identification with historic persons or events in the Town of Irondequoit.

- Individual Landmark: A building, district, site, structure or object significant in American history, architecture, engineering, archeology or culture at the national, State, or local level, designated as an Individual Landmark by this historic preservation law.
- Integrity: The authenticity of a property's historic identity, evidenced by the survival of physical characteristics that existed during the property's historic or prehistoric period.
- Inventory: A list of historic properties determined to meet specified criteria of significance.
- Landmark: Any building, structure or site that has been designated as a “landmark” by the Town Board, pursuant to procedures described in Section 11 that is worthy of preservation, restoration or rehabilitation because of its historic or architectural significance.
- Listing: The formal entry or registration of a property.
- Maintain: to keep in an existing state of preservation or repair.
- Move: Any relocation of a building or structure on its site or to another site.
- National Register Criteria: The established criteria for evaluating the eligibility of properties for inclusion in the National Register of Historic Places.
- National Register of Historic Places: The official inventory of the nation’s historic properties, districts, sites, districts, structures, objects and landmarks which are significant in American history, architecture, archaeology, and culture, maintained by the Secretary of the Interior under the authority of the Historic Sites Act of 1935 and the National Historic Preservation Act of 1966 (16 USC. 470 et seq., 36 CFR Sections 60, 63, as may be amended).
- Non-contributing: A feature, addition or building, structure, object or site which does not add to the sense of historical authenticity or evolution of an historic resource or landmark or where the location, design, setting, materials, workmanship, history, and/or association of the feature, addition or building, structure, object or site has been so altered or deteriorated that the overall integrity of that historic resource or landmark has been irretrievably lost.
- Object: Constructions that are primarily artistic in nature or are relatively small in scale and simply constructed. Although it may be moveable by nature or design, an object is associated with a specific setting or environment. Examples include boundary markers, mileposts, fountains, monuments, and sculpture. This term may include landscape features.
- Owner: Those individuals, partnerships, corporations, or public agencies holding fee simple title to property, as shown on the records of the (Property Records Section) of the Town.
- Period of Significance: The length of time when a property was associated with important events, activities, or persons, or attained characteristics which qualify it for landmark status. Period of significance usually begins with a date when significant activities or events began giving the property its historic significance; this is often a date of construction.
- Preservation: The act or process of applying measures necessary to sustain the existing form, integrity, and materials of an historic property. Work, including preliminary measures to protect and stabilize the

property, generally focuses upon the ongoing maintenance and repair of historic materials and features rather than extensive replacement and new construction. New exterior additions are not within the scope of this treatment; however, the limited and sensitive upgrading of mechanical, electrical, and plumbing systems and other code-required work to make properties functional is appropriate within a preservation project.

- Preservation District: An area designated as a Preservation District by this historic preservation law, and which contains within definable geographic boundaries a significant concentration, linkage or continuity of sites, buildings, structures, or objects united historically or aesthetically by plan or physical development. A Preservation District designated under this local law shall not to be construed as a zoning district of the Town, and nothing contained herein shall be construed as authorizing the Commission to adopt a law, by-law or regulation that regulates or limit the height and bulk of buildings, regulates and determine the area of yards, courts and other open spaces, regulates density of population or regulates or restricts the locations of trades and industries or creates zoning districts for any such purpose.
- Preventative maintenance: Any work to prevent deterioration or damage to the structural integrity or any exterior feature of a landmark or historic resource that does not involve a change in design, material or exterior appearance. Such work includes, but is not limited to, painting, roof repair, foundation or chimney work, or landscape maintenance.
- Property Type: A grouping of individual properties based on a set of shared physical or associative characteristics.
- Qualified Licensed Design Professional: An entity defined as an architect and or engineer, or the firm of architects, engineers, or both, qualified to practice in New York State and experienced in historic properties and rehabilitation.
- Rehabilitation: The act or process of making possible a compatible use for a property through repair, alterations, and additions while preserving those portions or features of the property which convey its historical, architectural and cultural values.
- Repair: Acts of ordinary maintenance that do not include a change in the design, material, form, or outer appearance of a resource, such as repainting. This includes methods of stabilizing and preventing further decay, and may incorporate replacement in-kind or refurbishment of materials on a building or structure.
- Restoration: The act or process of accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period. The limited and sensitive upgrading of mechanical, electrical, and plumbing systems and other code-required work to make properties functional is appropriate within a restoration project.
- Retain: The act of keeping an element, detail or structure and continuing the same level of repair to aid in the preservation of elements, sites, and structures.
- Reversible: An addition or modification to an historic property that can be removed without damage to its original condition.

- Scenic Landmark: Are designed or natural landscapes that can include structures that are not buildings, such as, but not limited to bridges, piers, parks, cemeteries, sidewalks, clocks, and trees, designated as a Scenic Landmark by this historic preservation law.
- Secretary of the Interior's Standards for the Treatment of Historic Properties: Principles developed by the National Park Service (36 CFR 68.3, as may be amended) to help protect historic properties by promoting consistent preservation practices and providing guidance to historic building owners and building managers, preservation consultants, architects, contractors, and project reviewers on how to approach the treatment of historic properties. The Secretary of the Interior Standards for the Treatment of Historic Properties may also be referred to in this local law as "Secretary of the Interior's Standards."
- Significant: Having particularly important associations with the contexts of nature, architecture, landscape, history, and/or culture.
- Site: The location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined or vanished, where the location itself maintains historical or archaeological value regardless of the value of any existing buildings, structures or other objects. Examples of a site are a battlefield, designed landscape, trail, or camp site.
- Stabilization: The act or process of applying measures designed to reestablish a weather resistant enclosure and the structural stability of an unsafe or deteriorated property while maintaining the essential form as it exists at present.
- Structure: Any assemblage of materials forming a construction framed of component parts for occupancy or use, including buildings.
- Style: A type of architecture distinguished by special characteristics of structure or ornament and often related in time; also a general quality of distinctive character.
- Town Board: The elected legislative body of the Town of Irondequoit.
- Undertaking: Any project or other action involving the expansion, modification, development or disposition of the physical plant or any site or building.

SECTION 3. Severability. If any section, subsection, subdivision, paragraph, clause or phrase in this local law, or any part thereof, is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this local law, or any part thereof. The Town Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase of this local law, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases may be declared invalid or unconstitutional.

SECTION 4. Effective date. This local law shall take effect immediately upon its adoption by the Town Board and the filing thereof with the New York Secretary of State.

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE ANNUAL AUDIT OF THE TOWN COURTS**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August, 2025, at 7:00 P.M. local time; there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

McConville, Considine, Cooman & Morin, P.C. Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town of Irondequoit, as a recipient of annual grant funding from the United States government in excess of \$750,000, is required to have an annual audit by a Certified Public Accountant (“CPA”); and

WHEREAS, the annual audit performed by the CPA includes an examination of the Town Courts and the production of a separate document summarizing the procedures performed; and

WHEREAS, the New York State Office of Court Administration requires a resolution by the Town Board to authorize the examination of the courts; and

WHEREAS, by resolution 2023-252 the Town authorized The Bonadio Group to perform services for the annual audit for fiscal year 2024.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit affirms that the annual audit performed by The Bonadio Group for fiscal year 2024 includes an examination of the Town Courts and a separate document summarizing the examination of the Town Courts, a copy of which shall be filed with the NY State Office of Court Administration.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board member _____ and duly put to vote, which resulted as follows:

Town Board Member Perticone voting _____

Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACTION OF MINUTES OF MEETING OF TOWN BOARD ADOPTING A
RESOLUTION AUTHORIZING THE USE OF FUND BALANCE FOR
STENOGRAPHER SERVICES FOR JUSTICE COURT**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19TH day of August 2025 at 7:00 P.M. local time there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Deputy Town Supervisor

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board member _____ offered the following resolution and moved its adoption:

WHEREAS, the justice court has experienced extended court calendars and increased case loads; and

WHEREAS, the increase has created a need for additional stenographer services; and

WHEREAS, the increase was not anticipated in the 2025 budget; and,

WHEREAS, the estimated cost of the additional services is \$2,300 will be made available in account A1111000-544900 from the general fund balance.

NOW, THEREFORE BE IT RESOLVED, that the Town Board is authorizes the use of fund balance in an amount not to exceed \$2,300 to be paid from account # A A1111000-544900 for the additional stenographer services for the justice court.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____

Town Supervisor

Evans

voting

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING GRANT APPLICATION FROM THE JUSTICE
COURT ASSISTANCE PROGRAM**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August, 2025, at 7:00 P.M. local time; there were:

PRESENT:

Andrae Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Deputy Town Supervisor

McConville, Considine, Cooman & Morin, P.C. Attorney for the Town

Town Board Member-----offered the following resolution and moved its adoption:

WHEREAS, the Irondequoit Town Court is located in the Town of Irondequoit; and

WHEREAS, the Irondequoit Town Court intends to request grant funding and/or supplies from the 2025/2026 Justice Court Assistance Program (JCAP); and

WHEREAS, the Justice Court Assistance Program Grants require no cost-share or financial contribution from the Town of Irondequoit; and

WHEREAS, the Justice Court Assistance Program application requires a resolution of the Town Board authorizing the application.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Town of Irondequoit authorizes the Irondequoit Town Court to apply for a JCAP grant in the 2025-26 grant cycle up to \$30,000.00.

AND FURTHER BE IT RESOLVED, that any goods or services will be used only in accordance with the rules and regulations governing the Justice Court Assistance Program and that any goods and/or services purchased with JCAP funds will be obtained in accordance with acceptable procurement practices established by the governing municipality and that no funds awarded pursuant to this application shall be used to compensate justices or non-judicial staff or to reduce or otherwise supplant funding provided by the Town of Irondequoit to its Justice Court.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to
vote, which resulted as follows:

Deputy Town Supervisor	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MONETARY
GIFT FROM THE 50/50 RAFFLE AT THE CLASSIC CAR CRUISE -IN FOR
THE OFFICER WELLNESS PROGRAM WITHIN THE IRONDEQUOIT
POLICE DEPARTMENT**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August 2025, at 7:00 p.m. local time, there were

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Deputy Town Supervisor

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, The Irondequoit Police Department Officer Wellness Program held a 50/50 raffle at the Classic Car Cruise-in on July 27th, 2025 and would like the proceeds to go to the Irondequoit Police Department Officer Wellness Program; and

WHEREAS, this monetary gift consists of two- hundred fifty-eight dollars (\$258.00); and

WHEREAS, these funds will be deposited into account A131200-541050; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts this gift from Irondequoit Police Department Officer Wellness Program 50/50 raffle and authorizes the Supervisor to receive this \$258.00 to be used towards the Irondequoit Police Department Officer Wellness Program.

AND BE IT FURTHER RESOLVED, that the Town Board grants authority to the Town Supervisor to execute any and all documents related to this gift in a format approved by the Attorney for the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting _____
Deputy Town Supervisor	Wehner	voting _____
Town Board Member	Malone	voting _____

Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING ATTENDANCE TO EFFECTIVE FITNESS COMBATIVE
TRAINING**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in the said Town of Irondequoit, on the 19th day of August 2025, at 7:00 P.M. local time; there were:

PRESENT:

Andraé Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Deputy Town Supervisor

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Chief of Police recommends sending an Irondequoit Police Officer to attend the Effective Fitness Combative (EFC) Training. This training is hands on and is geared toward combative/control tactics. This training will include greater physical confidence, improved control tactics for resisting subjects, enhanced officer safety and more. This training will take place at the Public Safety building in Rochester, New York September 15th, 2025-September 19th, 2025; and

WHEREAS, the approximate cost of the training is \$1,249.00.00 and funding for this training is available in the 2025 Police Department budget, Account A131200-541000.

NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes an Irondequoit Police Department Officer attend the Effective Fitness Combative (EFC) Training. This training is hands on and is geared toward combative/control tactics. This training will include greater physical confidence, improved control tactics for resisting subjects, enhanced officer safety and more. This training will take place at the Public Safety building in Rochester, New York September 15th, 2025-September 19th, 2025; and

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Deputy Town Supervisor Wehner	voting _____
Town Board Member Perticone	voting _____
Town Board Member Malone	voting _____
Town Board Member Cunningham	voting _____
Town Supervisor Evans	voting _____



Office of the Sheriff
Monroe County, New York
Sheriff Todd K. Baxter
Undersheriff Korey K. Brown

Dear Chiefs and Sheriffs,

Please be advised that we will be hosting an upcoming training opportunity via Effective Fitness Combatives (EFC) at our Public Safety Building **9/15/25-9/19/25**. This training is hands-on and is geared toward combatives / control tactics. We strongly encourage your agency to consider sending members to participate.

This training is not limited to defensive tactics instructors, though they are welcome and encouraged to attend. This is designed for any officer interested in increasing their skills and confidence in close-quarters control and subject management. To note, this training opportunity is a compliment to existing DCJS curriculum.

Benefits of this training include:

- Enhanced officer safety and effectiveness in physical encounters
- Reduced reliance on higher levels of force
- Improved control tactics for resisting subjects
- Greater physical confidence, composure, and decision-making under pressure
- Positive reinforcement of fitness and wellness culture within the department

This program is part of our broader commitment to equipping law enforcement professionals with modern, effective, and responsible tools for today's policing challenges.

Sgt. Ryan Buttles will be available for further logistical details:

Ryanbuttles@monroecounty.gov
585-753-4287

For further course details, please see below link:

[2025 Course: 09/15/2025 - 09/19/2025 | Rochester, NY | EFC Level 1 Instructor Certification Course \(40 Hours\)](#)

We appreciate your continued partnership and commitment to professional development.

Sheriff Todd Baxter

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE ACCEPTANCE OF MONETARY GIFTS
FROM NATIONAL NIGHT OUT DUNK TANK AND ANONYMOUS
DONATIONS FOR THE OFFICER WELLNESS PEER SUPPORT PROGRAM
WITHIN THE IRONDEQUOIT POLICE DEPARTMENT**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August 2025, at 7:00 p.m. local time, there were

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Deputy Town Supervisor

McConville Considine Cooman & Morin PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, The Irondequoit Police Department Officer Wellness Program had a Dunk Tank at National Night Out to help raise money for the Officer Wellness Peer Support Program held on August 5th, 2025. The donations from the Dunk Tank will go directly to the Officer Wellness Peer Support Program. During this event there were also anonymous donations received in the form of check (s); and

WHEREAS, the monetary gift(s) consists of a total of three- hundred and eighty dollars (\$380.00); and

WHEREAS, these funds will be deposited into account A131200-541050; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts these gift(s) from Irondequoit Police Department Officer Wellness Program Dunk Tank at National Night Out to help raise money for the Officer Wellness Peer Support Program held on August 5th, 2025. The donations from the Dunk Tank will go directly to the Officer Wellness Peer Support Program. During this event there were also anonymous donations received in the form of check (s)

AND BE IT FURTHER RESOLVED, that the Town Board grants authority to the Town Supervisor to execute any and all documents related to this gift(s) in a format approved by the Attorney for the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting_____
Deputy Town Supervisor	Wehner	voting_____
Town Board Member	Malone	voting_____
Town Board Member	Cunningham	voting_____
Town Supervisor	Evans	voting_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION DECLARING CERTAIN EQUIPMENT SURPLUS PROPERTY**

At a regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August, 2025, at 7:00 PM local time, there were

PRESENT:

Andrae' Evans	Town Supervisor
Ann Cunningham	Town Board Member
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

McConville Considine Cooman & Morin, PC Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Department of Public Works uses certain equipment to perform services for the Town, and from time to time such equipment needs to be replaced or is no longer used; and

WHEREAS, each piece of equipment listed on the attached Addendum "A" is several years old and no longer used by the Town (the "Equipment"); and

WHEREAS, the Town intends to auction the Equipment at the next online auction to occur in 2025.

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby declares the equipment as surplus and authorizes the Town Supervisor to execute and deliver such documentation as necessary to auction the Equipment at the next appropriate municipal equipment auction.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Cunningham	voting	_____
Town Supervisor	Evans	voting	_____

Addendum "A"

DPW Miscellaneous Equipment

Year	Fleet #	Description	
2008	129	Ford F 250 Pickup Truck VIN # 1FTNF21528EB94555	KVS# 006496
2013	172	International w/ Altec LR7-60E70RM Aerial Boom Utility Body VIN# 1HTMMAAN8DH329657 Lot of CAT Backhoe buckets- old coupling style	KVS#003505
		Cemetery	
2016		Exmark Lazer E 60" mower (Rear Discharge) Serial# 316625508	KVS# 003505

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION APPROVING THE SPECIAL EVENT LICENSE FOR FLEET
FEET/YELLOWJACKET RACING'S ROCHESTER HALF MARATHON AND 5K RUN**

At a Regular Town Board Meeting of the Town Board of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of August 2025 at 7:00 p.m. local time, there were

PRESENT:

Andraé Evans
Ann Cunningham
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member
Deputy Town Supervisor

McConville Considine Cooman & Morin PC

Attorney for the Town

Town Board Member offered the following resolution and moved its adoption:

WHEREAS, the Town Clerk's Office received an application from Fleet Feet Sports/Yellowjacket Racing to host the Rochester Half Marathon and 5K Run on Sunday, September 21, 2025 from 7:30 a.m. to 11:00 a.m., with assembly at 5:00 a.m. at Innovative Field/Maplewood Park, and disbandment at 13:30pm at Innovative Field; and

WHEREAS, Fleet Feet Sports/Yellowjacket Racing is seeking permission to utilize a portion of Irondequoit for this long-existing event in order to showcase the Northwest side of Rochester; and

WHEREAS, Fleet Feet Sports/Yellowjacket Racing has been working with both the Rochester Police Department and the Irondequoit Police Department on the route and traffic control and the course will be monitored at all times by the proper governing bodies; and

WHEREAS, the Coast Guard and Monroe County Department of Transportation have approved keeping the O'Rourke Bridge closed on September 21st, 2025 from 4:00 a.m. until 12:30 p.m.; and Road Marshals will be in place along the entire course to provide direction and ensure runner safety; and

WHEREAS, proof of insurance, which expires on November 1, 2025, has been reviewed and approved by the Town insurance carrier.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves the Special Event License to conduct the Rochester Half Marathon on Sunday, September 21 2025 from 7:30 a.m. to 12:30 p.m. upon the condition that Fleet Feet Sports/Yellowjacket Racing notifies all affected residents before the event.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member

and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting
Town Board Member	Perticone	voting
Town Board Member	Romeo	voting
Town Board Member	Freeman	voting
Town Supervisor	Fitzpatrick	voting